

AGENDA

Meeting: Bradford on Avon Area Board
Place: South Wraxall Village Hall, Bradford on Avon, BA15 2SE
Date: Wednesday 24 January 2018
Time: 6:30pm for 7:00 pm start

Including the Parishes of Limpley Stoke, Winsley, Monkton Farleigh, Bradford-on-Avon, Holt, South Wraxall, Wingfield, Westwood, Staverton

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

REFRESHMENTS AVAILABLE

Please direct any enquiries on this Agenda to Kevin Fielding, direct line 01249 706612 or email kevin.fielding@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115

Wiltshire Councillors

Cllr Jim Lynch - Bradford on Avon North (Chairman)
Cllr Trevor Carbin - Holt and Staverton (Vice-Chairman)
Cllr Sarah Gibson - Bradford on Avon South
Cllr Johnny Kidney - Winsley and Westwood

RECORDING AND BROADCASTING NOTIFICATION

Wiltshire Council may record this meeting for live and/or subsequent broadcast on the Council's website at <http://www.wiltshire.public-i.tv>. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes.

The meeting may also be recorded by the press or members of the public.

Any person or organisation choosing to film, record or broadcast any meeting of the Council, its Cabinet or committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request.

	Items to be considered	Time
	Arrival and Refreshments	6:30pm
1	Welcome	7:00pm
2	Apologies for Absence	
3	Minutes To approve and sign as a correct record the Minutes of the Area Board meeting held on 22 November 2017	
4	Declarations of Interest To receive any declarations of disclosable interests or dispensations granted by the Standards Committee	
5	Chairman's Announcements <ul style="list-style-type: none"> • Office of Police and Crime Commissioner – precept consultation 	7:05pm
6	Welcome to South Wraxall Mark Caroe - Chairman, South Wraxall Parish Council	7:15pm
7	Partner Updates <ul style="list-style-type: none"> • Wiltshire Police • Dorset & Wiltshire Fire and Rescue • NHS Wiltshire • HealthWatch Wiltshire • Parish Councils 	7:30pm
8	Staverton Flood Risk Andy Green - Dorset & Wiltshire Fire and Rescue	7:45pm
9	#cleanupWilts supporting the Great British Spring Clean 2018 Peter Dunford - Community Engagement Manager	8:05pm

10 **Community Grant Scheme**

8:15pm

- Dorset and Wiltshire Fire and Rescue Service requesting £5,000 towards the costs of Staverton Flood Gates
- Winsley Cricket club requesting £7,857 towards a septic tank
- Bradford on Avon Cycling Festival requesting £3,000 towards a Cycling Festival event in July 2018
- Wiltshire Rural Music requesting £1,000 towards a Holt Makes Music project to be delivered in March 2018
- Councillor Led bid from Cllr. Sarah Gibson requesting £2,500 towards the Home Run app school travel research
- Councillor led bid from Cllr. Sarah Gibson requesting £1,000 towards a car parking study for Bradford on Avon
- Councillor led bid from Cllr Sarah Gibson requesting £1,275 towards coach friendly status signs
- Councillor Led bid from Trevor Carbin requesting £1,000 to purchase additional litter- picking equipment
- Councillor led bid from Trevor Carbin requesting £500 towards the Staverton Reed Beds project

11 **Updates from Working Groups:**

8:45pm

Community Area Transport Group

Councillor Sarah Gibson

To approve and sign as the correct record the Minutes of the Bradford on Avon Community Area Transport Group meeting held on 13 November 2017

Local Youth Network

Councillor Trevor Carbin/ Emma Drage

To approve and sign as the correct record the Minutes of the Bradford on Avon Local Youth Network Management meeting held on 9 January 2018

The LYN Management Group recommends approval of a youth grant application from Broughton Gifford and Holt Youth Work project towards the running costs of the Holt Youth Club in 2018

Health and Wellbeing Group

Councillor Johnny Kidney

To approve and sign as the correct record the Minutes of the Bradford on Avon Health and Wellbeing Group held on 15 September

The Health and Wellbeing Group recommends approval of an application from Bradford on Avon Library for £200 to establish Wellbeing Wednesdays

12 **Date of Next Meeting**

Wednesday 7 March 2017 in Winsley (venue TBC)

9:00pm

MINUTES

Meeting: BRADFORD ON AVON AREA BOARD - Community Forum on Traffic and Air Quality – “Cleaner Air, Safer Streets”

Place: St Margaret's Hall, St Margaret's Street, Bradford on Avon, BA15 1DE

Date: 22 November 2017

Start Time: 7.00 pm

Finish Time: 9.15 pm

Please direct any enquiries on these minutes to:

Kevin Fielding ,Tel: 01249 7076612 or (e-mail) kevin.fielding@wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Jim Lynch (Chairman), Cllr Trevor Carbin (Vice Chairman), Cllr Sarah Gibson and Cllr Johnny Kidney

Wiltshire Council Officers

Peter Dunford – Community Engagement Manager

Kevin Fielding – Democratic Services Officer

Emma Drage – Local Youth Facilitator

John Carter – Head of Environmental Services

Ruth Durrant - School Travel Plan Adviser

Town and Parish Councillors

**Bradford on Avon Town Council – Dom Newton, Dave Garwood, Jennie Parker, Alex Kay, Mike Roberts, Laurie Brown
Holt – Andrew Pearce**

Partners

Dorset and Wiltshire Fire & Rescue Service – Andy Green

Bradford on Avon Seniors Forum – Michael Darlow

Streets Ahead - Simon Kay, Nigel Gerdes, Jeremy Wire, Ashley Seath, Sue Kershaw, Trevor Bedeman, James Sullivan-Tailyour, Andrew Rolph

Total in attendance: 70

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome to the Community Forum</u> - Councillor Jim Lynch welcomed all and outlined the format of the evening. This was a joint forum between the Area Board, Town Council and Streets Ahead, trying to work across politics to discuss seemingly intractable issues which have been affecting the town for decades. Wiltshire Council is the authority responsible for Highways and Air Quality. The Town Council has a strong consultative and democratic mandate. The evening is about hearing and discussing the EVIDENCE on various traffic issues affecting the town and not about jumping to SOLUTIONS. The goal is to get from shared data - to information - to knowledge - to wisdom.</p>
2	<p><u>Context</u> - Councillor Dom Newton talked about the ongoing dialogue between the Town Council and Wiltshire Highways around the identification of objectives and priorities for action. Objectives had been identified: 1. To improve pedestrian safety/ reduce traffic intimidation; 2. To improve air quality; 3. To better manage the flow and speed of traffic; 4. To increase parking capacity. This evening discussions should be held in the context of the above, helping to unpack some of the quantitative and qualitative evidence for the issues.</p>
3	<p><u>Traffic Issues in Bradford on Avon</u> - Councillors Sarah Gibson and Mike Roberts talked about the work of the Highways and Transport Committee and the Community Area Transport Group in addressing the detail of the transport issues. A number of achievements have been realised in the past year, including 20 mph zones, new zebra crossings, residents parking and revised yellow lining. Traffic, river crossing and benchmarking surveys have been commissioned to provide evidence of the problems. The county and town council continue to work together closely on these matters.</p>
4	<p><u>Mini presentation 1:</u></p> <ul style="list-style-type: none"> - Simon Kay, the Chairman of Streets Ahead, outlined the work and membership of his group which is an alliance of the Preservation Trust, Climate Friendly, Seniors Forum, BoA Business, Area Board and several other local stakeholder groups. He outlined the traffic and environmental problems in the town centre caused by heavy traffic volumes and HGVs. Issues being addressed include railings; bollards; signage; hedges overhanging pavements; parking; the school run; pavement quality; crossings; speeding and speed limits. Detailed concerns have been raised in a letter to the Town Council. Simon encouraged Wiltshire

	<p>Council to get involved in helping to design and deliver the required solutions.</p>
5	<p><u>Mini presentation 2:</u></p> <ul style="list-style-type: none"> - Trevor Bedeman of White Stripe presented his revised analysis of the Atkins Traffic Study. The original report had shown up to 80% of traffic crossing the town bridge to be locally generated, with a clear conclusion that “we are the problem”. He had analysed the data collection methods and identified flaws in the methodology. After correction, he was able to show that the level of local traffic was nearer 50%, still significant but now showing a significant proportion of traffic with no origin or destination in the town. This knowledge is important to help us differentiate policy approaches and action plans to manage and reduce levels of 1. through-traffic and 2. local traffic.
6	<p><u>Mini presentation 3:</u></p> <ul style="list-style-type: none"> - Michael Robson and Pooya Kamvari, developers of the HomeRun mobile phone app, presented their product which is being used in other locations across Wiltshire with demonstrable air quality issues. Through engagement with schools, parents and pupils, the app allows access to real-time school journey data and can track and display real vehicle emissions, transport modes, journey times and distances, routes used, congestion heat maps and other metrics. Outcomes include a reduction in vehicle emissions from car sharing; promoting active travel as children chose healthier options such as walking and cycling to school; empowering parents through data sharing, pooled transport and journey tracking of their children. It is hoped, with the funding support of the Area Board and Town Council, that the large secondary school and two primary schools will take advantage of this opportunity to build on the evidence of existing school travel plans and to reduce the carbon footprint of the school run in the town.
7	<p><u>Mini presentation 4:</u></p> <p>Councillor Sarah Gibson reported on two data collection exercises – the river crossing and town centre benchmarking studies – which are being jointly supported and funded by the Town Council and the Area Board. Both have involved stakeholder consultations and public participation. The quantitative and qualitative evidence gathered has helped to show how the town centre is used,</p>

	<p>how people move around and how improvements can be made to create a vibrant town centre with a more pedestrian friendly environment. The river crossing survey highlighted the general consensus that an improvement in the pedestrian experience across the river in the centre of town is a priority. The bench marking study highlighted the lack of available parking in the town and the need to increase footfall.</p>
8	<p><u>Feedback from tables</u></p> <p><u>Traffic Survey</u></p> <ul style="list-style-type: none"> - traffic in BoA is like the Alps: we have to live with it and concentrate on things that we can control - if we want to encourage visitors we need to deck the Station Car Park and encourage park and ride/walk from the outskirts of town - the town population is only 9,000 but we have 22,000 vehicles per day crossing the town bridge - impact of students from Trowbridge attending St Laurence School by car – encourage more buses and car sharing - a future town bypass would benefit access to Trowbridge more than helping Bradford <p><u>One-Way-System (OWS)</u></p> <ul style="list-style-type: none"> - Pros: improved pedestrian safety; less pavement damage; smoother traffic flow; room for cyclists; parking for delivery vehicles and cars; longer drive time will discourage through traffic; less vehicle idling will benefit air quality; traffic lights on Town Bridge will manage flows - Cons: longer drive time through town; more inconvenience for drivers; increased speed; increased pollution; buses and lorries have to negotiate chicanes; needs to be part of congestion charge to work - Action Plan: 1. Prioritise objectives for OWS and gather data to identify where pedestrian concerns exist. 2. Engage with experts at Wiltshire Council to model OWS variants. 3. Look at OWS elsewhere e.g. Glastonbury, Bruton 4. Trial OWS. 5. Monitor air quality before/during/after trial. <p><u>Congestion Charging</u></p> <ul style="list-style-type: none"> - technology to measure through traffic – its origin and destination - who to charge? positive and negative impacts? - where do we want to put the traffic? - who gets the financial revenue?

	<ul style="list-style-type: none"> - find the right term: congestion charge or T- Charge (as in London)? - need for secure cameras (and cameras to watch cameras?) - need to model a congestion charge - collect data - make a bid to the Clean Air Fund - introduce a toll on the Town Bridge on an experimental basis <p><u>River Crossing</u></p> <ul style="list-style-type: none"> - better publicity for town bus - repair town centre pavements to improve feeling of safety in town centre and therefore increase footfall - key link from south of town is through the shops. A bridge from Bridge Yard to the Library would be helpful - ask for more than one new footbridge. - one close to Town Bridge would be important to ensure it is used - option for connecting Kingston Farm to the town
9	<p><u>Summary</u></p> <p>The Chairman thanked all for their contributions and promised to publish online the powerpoint presentations and workshop outcomes. Regular reviews of progress would be necessary in order to keep up the momentum and goodwill evident in the room.</p>
	<p>Date of next meeting</p> <p>Wednesday 24 January 2018 – South Wraxall Village Hall</p>
	<p><u>Close</u></p>



Bradford on Avon Community Forum on Traffic and Air Quality



Welcome and Introduction

Councillor Jim Lynch

Chairman Bradford on Avon Area Board



Principles

- Working across politics!
- Co-hosted community forums
- Shared Chairmanship





Context

**Councillor Dom Newton,
Bradford on Avon Town Council**



Traffic Issues in Bradford on Avon

Councillor Sarah Gibson

Councillor Mike Roberts



Mini Presentations: the evidence base

- **Streets Ahead stakeholder group**
- **Traffic Survey**
- **HomeRun smartphone app**
- **River Crossing Study**
- **Benchmarking**

Bradford on Avon:

Streets Ahead



Traffic and Air Quality Forum

22 November 2017

Who are Streets Ahead?

- an alliance of stakeholder groups in Bradford on Avon
- formed in August 2016 to coordinate objectives and actions most likely to succeed in:
 - ❖ improving traffic-related public safety
 - ❖ improving air quality
 - ❖ reducing traffic congestion (volume) and damage to the townscape

Silver Street



The Town Bridge



Streets Ahead Members

- 20s Plenty
- Area Board
- BoA Business
- Climate-friendly BoA
- Link
- Preservation Trust
- Seniors Forum
- Speedwatch
- Sustrans
- West Wilts Rail Users Group
- White Stripe

The alliance represents a much wider constituency (greater than 3,000 members) than any one organisation. By forming an alliance it is hoped that we can speak with one voice and support Town Council initiatives aligned with our objectives.

Progress?

- Guardian Angel, Autumn 1998. Godfrey Marks succinctly catalogued the same issues we face today – narrow streets choked with traffic, exposing residents and visitors to physical danger on narrow pavements, and poor air quality at the choke points
- The Town Council is not empowered or equipped to provide solutions
- We can identify the issues, Wiltshire Council must work with us to provide solutions.

Energy Sappers

- A lot of energy goes into these, since they can be addressed more easily than the key problem of traffic impact. Examples:
 - Railings – colour and type
 - Bollards
 - Signage
 - Hedges overhanging pavements
 - Parking
 - The school run
 - Pavement quality
 - Crossings
 - Speeding and speed limits
 - **Fear of solutions that will not, simultaneously, solve all our problems**
 - **“We’ve heard it all before and nothing works”**
- Many of these are important and mostly traffic-related

Where Next?

- We listed our needs and concerns in a letter to the Town Council on 30 June 2017 (copy on your table). In it we stressed the need for Wiltshire Council to provide solutions
- We have not had any meaningful dialogue with Wiltshire Council traffic experts
- WILTSHIRE COUNCIL – please listen and help!!!



Traffic Survey

Trevor Bedeman, White Stripe

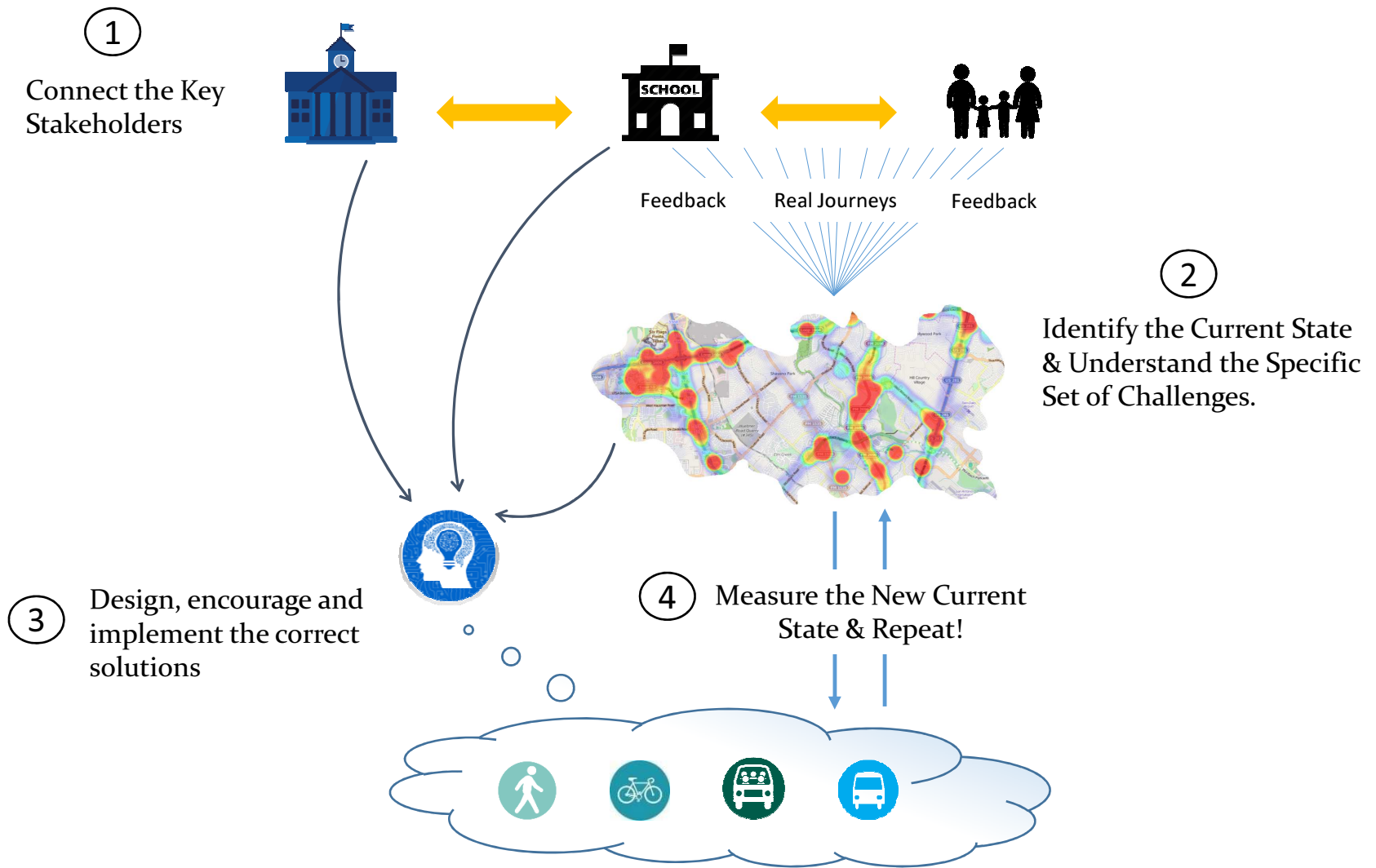


HomeRun

Cleaner Air, Safer Streets



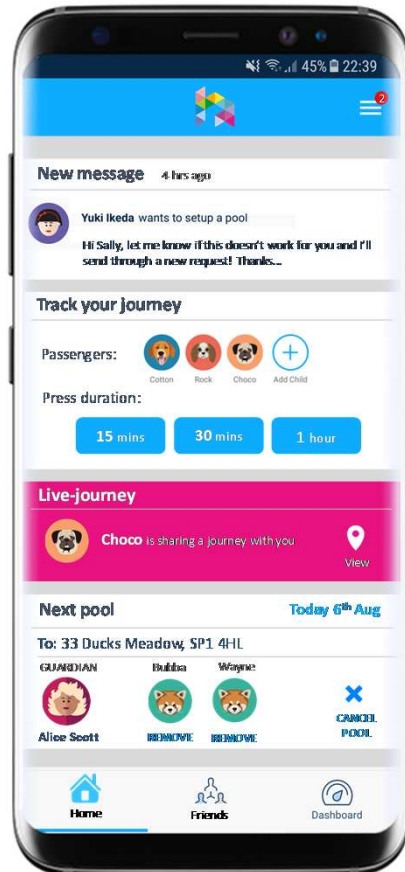
Our Concept





What is HomeRun?

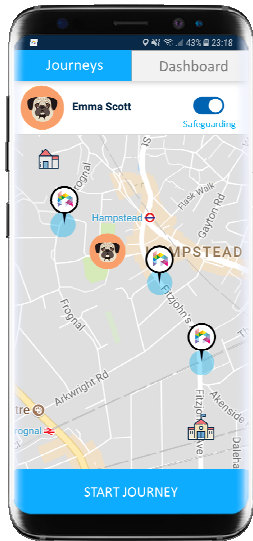
HomeRun is a software platform delivered through an administrative web console for schools, as well as native mobile iOS/Android applications for parents & pupils.



- Parent & pupil engagement
- Live journey tracking
- Targeted content
- Encourage independent travel
- Influence mode-shifts
- Data analytics
- Journey sharing

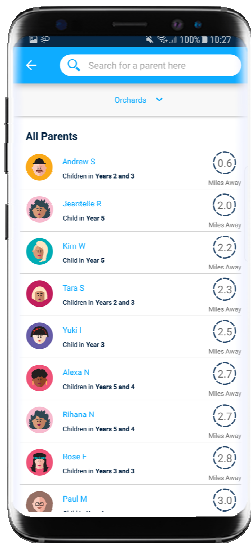
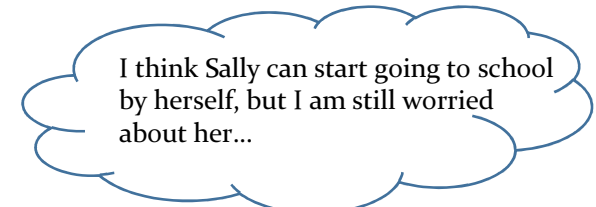


Key Features – Safeguarding & Community



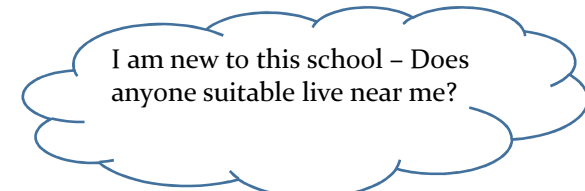
Create routes for your children to follow and receive alerts when they pass through predetermined checkpoints.

See where your child is at a glance.



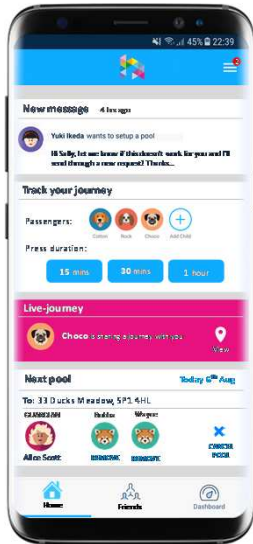
Locate nearby parents from the same school as your children to start strengthening your local community.

Chat and message other parents without the need to exchange contact details.

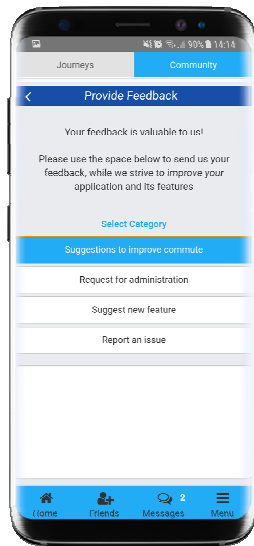




Key Features – Engagement



Stay informed - Receive communications from your child's school and local authority direct to your smartphone.



Stay Engaged – HomeRun feedback and survey functionality ensures you always have an opportunity to share your views.





HomeRun in Wiltshire

HomeRun has successfully launched with 7 Wiltshire schools, the first of which started on the 3rd July 2017.

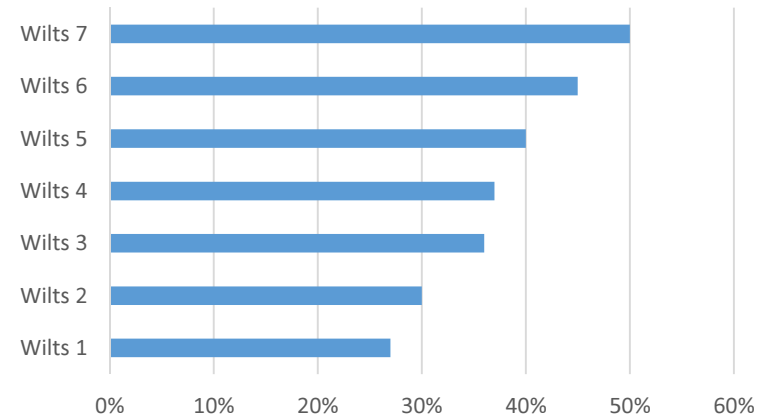
Below is a summary of the launch to date.



School Locations:



Signup Statistics by school:



40 % is the average sign-up rate so far!



714 Parents signed up to HomeRun.



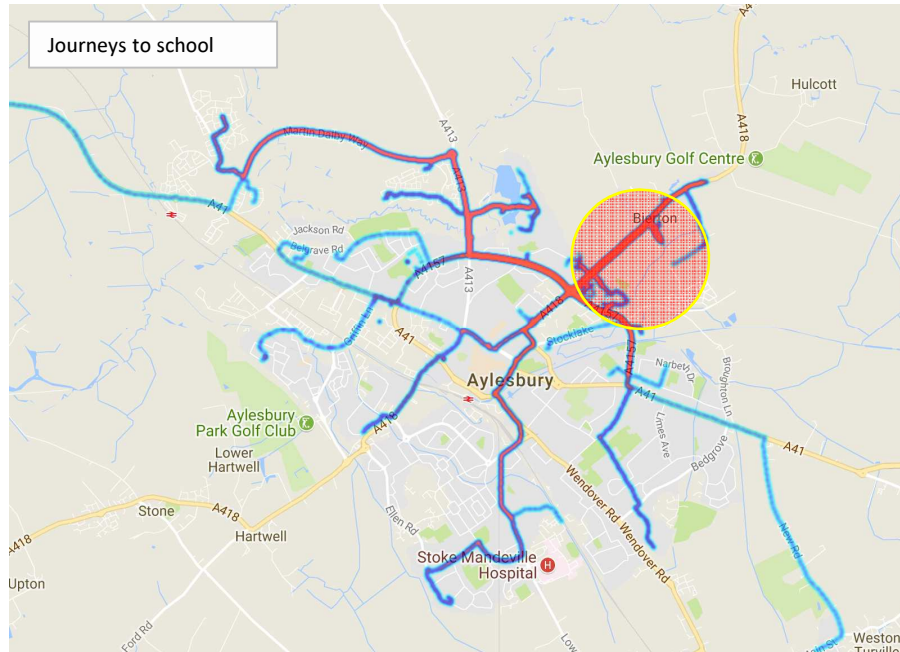
907 children have HomeRun transport profiles.



The Power of Data – Case Study 1



Buckinghamshire school case study



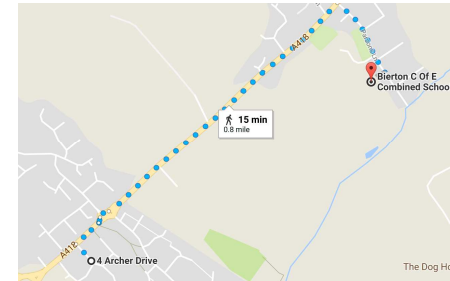
Impact - Implementing the proposed walking bus routes reduces the number of cars on the road by **35%**



High impact walking bus routes

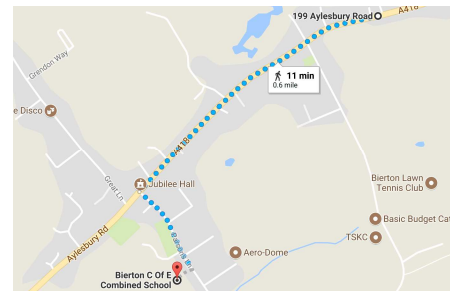
Route 1:

15 minute walking bus route would pick up **11 pupils** who currently travel in **9 cars** to school.



Route 2:

11 minute walking bus route would pick up **9 pupils** who currently travel in **6 cars** to school.



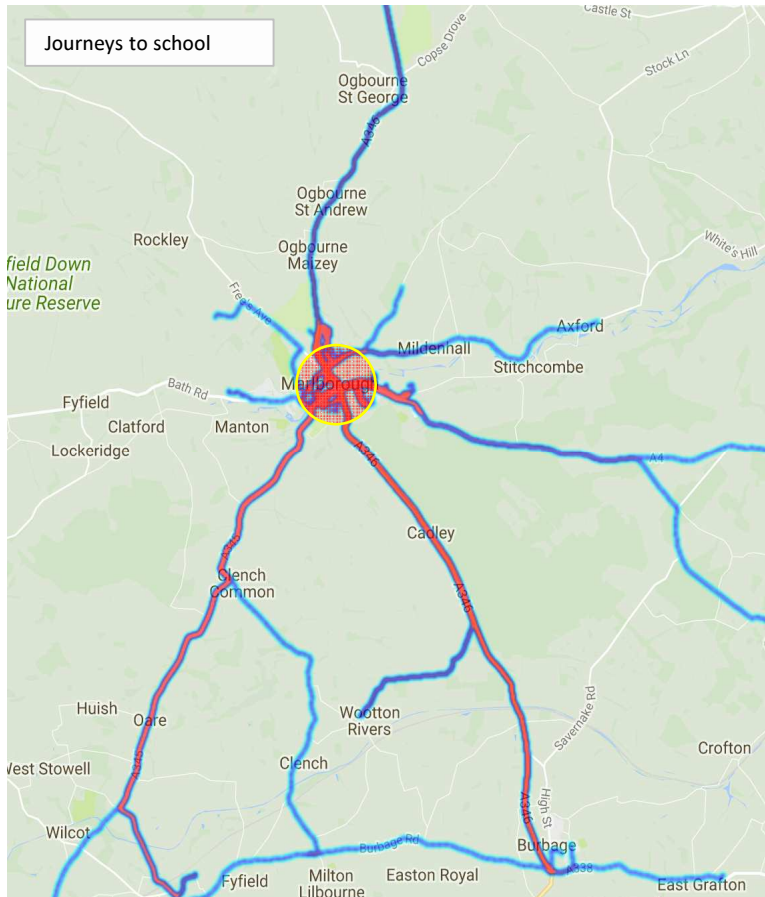
There are parents who already walk along the same routes as suggested above, as part of their daily commute



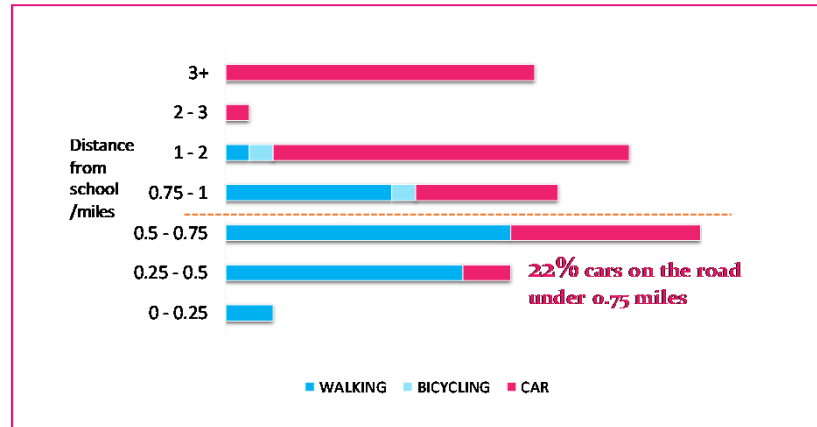
The Power of Data – Case Study 2



Marlborough school case study



135 cars per school commute:



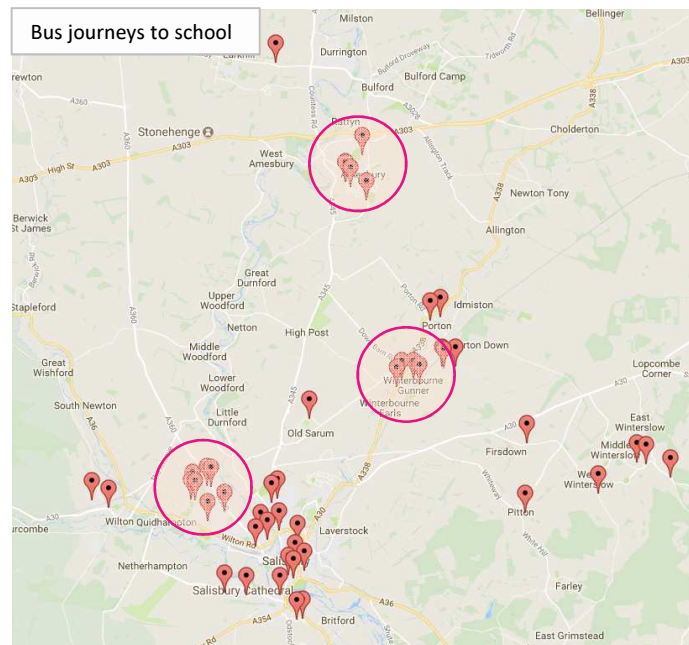
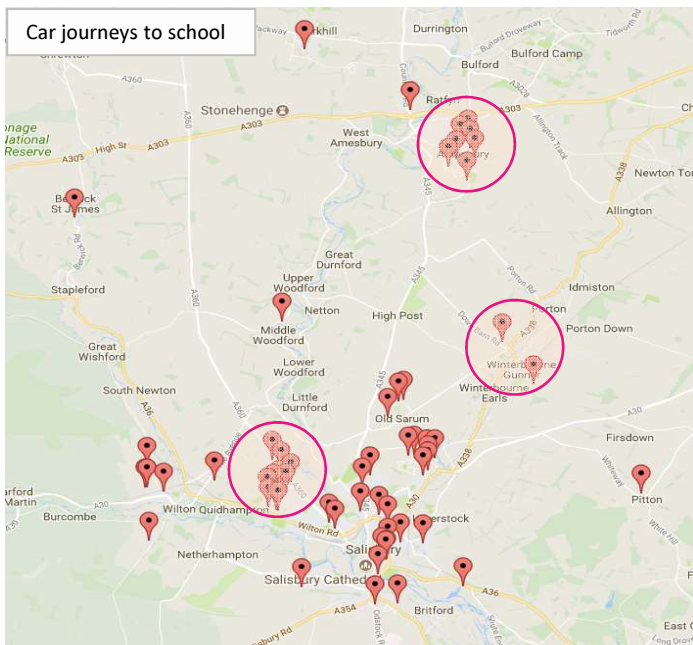
Impact – By using HomeRun’s targeted engagement functionality, the local area boards can better understand the concerns of those parents driving their children short distances. This could reduce the cars on the road by up to 22%



The Power of Data – Case Study 3








Salisbury school case study



Modal shift: The above highlighted areas show clusters of car journeys that originate in areas where other students use buses for the same journeys. A conversion from car to bus would reduce car journeys to the school gate by **32%**



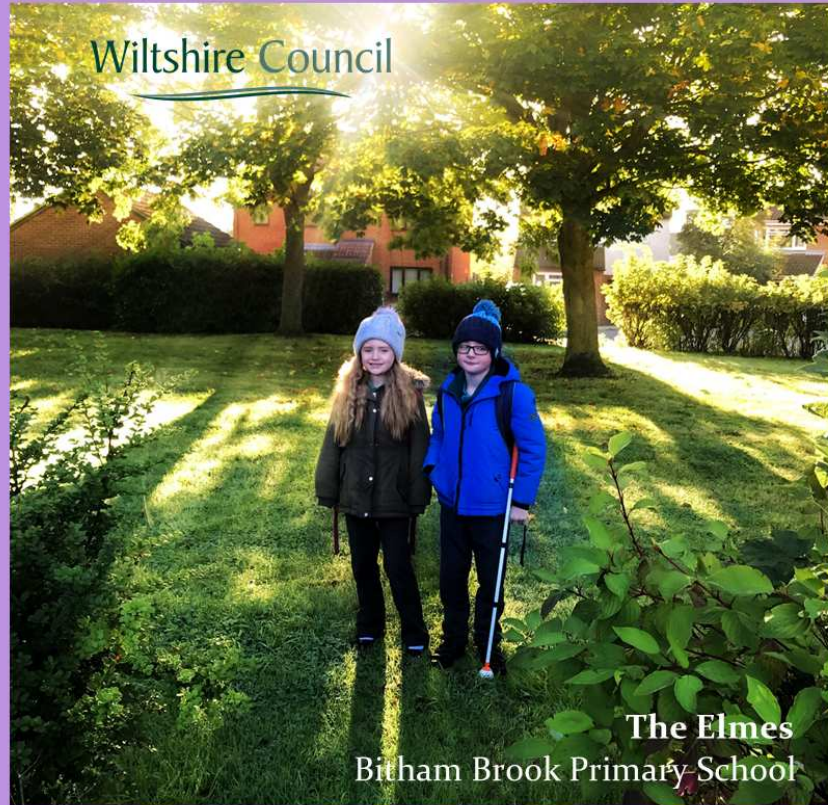
Multi- Level Benefits

Key Benefits	Environ 	Transport 	P-Health 	Budget 	Education 
Reduction in harmful vehicle emissions and toxic air pollution.	✓		✓		
Cars off the road during peak hours.	✓	✓	✓	✓	
Increased active travel as part of routine school commutes.			✓	✓	
Smarter spending on initiatives, infrastructure and subsidised transport.	✓	✓	✓	✓	
Increased self-reliance of parents and schools.		✓		✓	
More impactful targeted communications.	✓	✓	✓	✓	✓
More automation, less administration.				✓	
Increased safety on the school commute.			✓		
Encourage behaviour change by demonstrating personal impacts.	✓	✓	✓		✓
Integration with the school curriculum educates future generations.	✓		✓		✓



Thank You

Questions?



Wiltshire Council

The Elmes
Bitham Brook Primary School



HomeRun
For Everyone



Wiltshire Council

Team Fallon
Bishops Cannings Primary school



HomeRun
For Everyone



APPENDIX



Data Security is at the Heart of Our Design

- ✓ Sustainable Commute Solutions Limited fully complies with the Data Protection Act.
- ✓ Our technology developers have and continue to work with the NHS and Facebook, and as such have extensive experience in safeguarding extremely confidential data. Our product has been built with the same safety standards that are being used for the safeguarding of NHS patient records.
- ✓ A multi-layered system ensures that users will only have access to their own confidential data. Even system administrators will not have access to user's personal data.
- ✓ All journey data will be anonymised and aggregated in order to ensure that no personally identifiable information will be available.
- ✓ Passwords will be system generated assuring no one has access to areas that they are not permitted. The administrator areas will be password protected and the passwords will be encrypted using Bcrypt.
- ✓ Our server will use a Secure Socket Layer (SSL).
- ✓ Database injection (the ability to input or extract data) will be prevented and all queries on the database will use parameterised statements.
- ✓ All user supplied inputs will be validated and escaped in compliance with OWASP specifications.
- ✓ Platform hosted on Amazon Web Services.
- ✓ No personal data will be transferred outside the EEA.



Rollout Data

STEP 1:

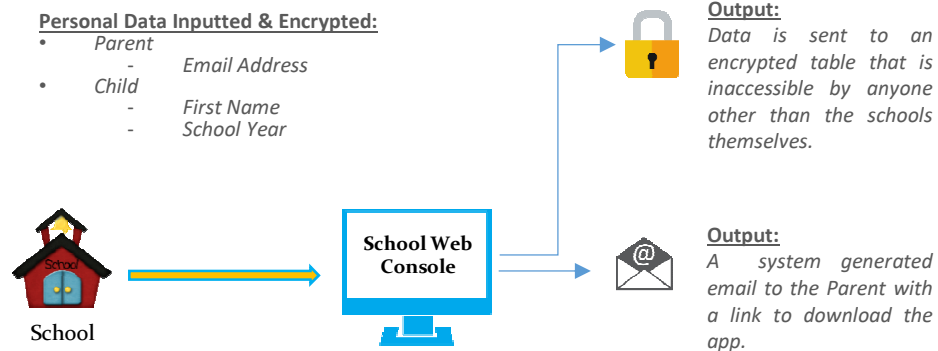
The Schools' Primary Administrators use the log-in credentials to start using the HomeRun service.



The first time the school administrator logs-in they will be required to accept the HomeRun Terms & Conditions and Privacy Policy before proceeding.

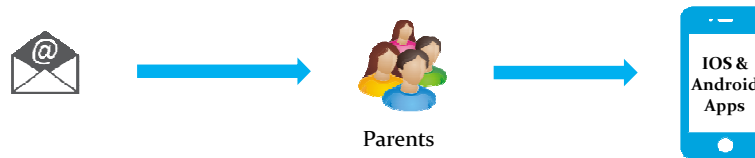
STEP 2:

The school inputs the data required to create the parent user profiles. This data will be kept encrypted until such time that the parent accepts the EULA & Privacy Policy.



STEP 3:

Parents download the HomeRun app using a link provided in the system generated email.



The first time the parent user opens the application, they will be required to accept the HomeRun EULA & Privacy Policy before they can proceed.



River Crossing Survey

Councillor Sarah Gibson





Benchmarking Study

Councillor Sarah Gibson



Roundtable Discussions

- **Traffic Study**
- **One Way System**
- **Congestion Charging**
- **HomeRun/ school travel planning**
- **River Crossing**

KEY QUESTION: How would this solution benefit:

- 1) **Air Quality?**
- 2) **Pedestrian Safety?**



Feedback from Tables

KEY QUESTION: How would this solution benefit:

- 1) Air Quality?**
- 2) Pedestrian Safety?**



Next Steps and Closing Remarks

Councillor David Garwood

Councillor Jim Lynch



Date of Next Meeting

Wednesday 24 January 2018
South Wraxall Village Hall



Bradford on Avon Area Board

Thank you for coming, have a safe journey home

Chairman's Announcements

Subject:	Office of the Police and Crime Commissioner 2018 Precept Proposal Consultation
Officer Contact Details:	pcc@wiltshire.pcc.pnn.gov.uk

Residents asked if they would pay an extra £1 a month to protect local policing

"Would you be prepared to pay an extra pound a month to protect our police Force?" That's the question being asked by Police and Crime Commissioner for Wiltshire and Swindon Angus Macpherson.

The policing precept consultation which launches 2 January is looking for the views of Wiltshire residents on the proposed increase of £12 a year.

Currently the average band D household contributes £14.19 per month to local policing, but if residents back the proposal then this would rise to £15.19 per month.

Angus Macpherson said, "As a Force, Wiltshire Police has seen the second highest increase in demand across the country in the last year yet the funding we receive from central government doesn't recognise the increasing pressures our service is under.

"In fact we receive the fourth lowest funding per head of population in England and Wales.

Since 2010, Wiltshire Police has received £19 million less but have been responding to more crimes and supporting more members of the public year on year.

Mr Macpherson added, "Whilst we live in an incredibly safe county, there's only so far the budget will stretch and we're streamlining our services to ensure they're as efficient as possible at the same time as keeping the public safe, but we are feeling the squeeze more than ever.

"Without this increase Wiltshire Police will have to look at further reductions in officers and staff to close a budget gap of around £3m.

"That's why I'm asking whether residents in Wiltshire and Swindon would be prepared to pay an extra £1 a month to help bridge this gap.

"This increase will mean that I can protect frontline services from further reductions and maintain the current level of service."

The consultation which runs from 2nd January 2018 to midday 31st January 2018 wants to hear your views on the proposed increase.

For more information on how to share your views please visit www.wiltshire-pcc.gov.uk, you can also email pcc@wiltshire.pcc.pnn.gov.uk or use #AskAngusPCC on social media.



BRADFORD ON AVON AREA BOARD REPORT – JANUARY 2018

COMMUNITY SPEEDWATCH (CSW)

Community Speed Watch (CSW) is a scheme which gives local people the power to help reduce traffic speeds and improve the quality of their life in their community.

There are approximately 111 active Community Speed Watch teams across Wiltshire and Swindon (as of 1st April 2017), with approximately 1000 volunteers across the area.

Speeding can be a real problem within our communities and by training as Community Speed Watch volunteers; local residents have the opportunity to make their roads safer.

Volunteers are provided with special equipment and trained by Police Officers in the use of hand-held speed devices so that they can record the speed of passing vehicles.

Motorists caught speeding by volunteers is sent a warning letter from the police, approximately 26000 letters are sent out to motorists each year. Further action is taken against persistent offenders, who will receive a visit from Wiltshire Police.

The main objectives are:

- To secure a reduction in vehicle speeds, to prevent collisions
- To improve quality of life
- To reduce noise pollution
- To raise public awareness of inappropriate speed.

Changing the attitudes of drivers is key to reducing speed. Community Speed Watch is about taking positive action, working together to improve the safety and quality of life for everyone in the community.

What to do next:

Anyone can raise speeding issues with their local area board (Wiltshire Council) using Wiltshire's community issue system at www.wiltshire.gov.uk/council/areaboards .

You will be asked for details, including where exactly the speeding occurs. The issue will be investigated, in the form of a metro count. If it is found that the site meets the criteria for Community Speed Watch the CSW Co-coordinator for Wiltshire Police will make contact to assist and you will be invited to gather a small group of volunteers together.

feedback@wiltshire.police.uk

The CSW coordinator will also arrange everything you need to become a CSW volunteer. The schemes will be supported by the Police.

For more information on Community Speed Watch please email
communityspeedwatch@wiltshire.pnn.police.uk

Each Wednesday Inspector Fee chairs a 'Tasking Meeting' for the West Wiltshire Community Policing area. This meeting is attended by the team Sergeants, Community Coordinators, Police Community Support Officers and local partner agencies.

The aim of the meeting is to identify issues that may be occurring within our communities and putting a plan into place in order to tackle this. Over recent weeks we have introduced Community Speedwatch into this meeting. A representative from the Community Speedwatch Team attends the meeting, and highlights four locations to be targeted by officers over the following two weeks. The results from the metro count indicate which areas require targeting.

CRIME EXCEPTIONS

These figures are based on an evaluation of data, over a two year rolling period. Using this data we can predict what figure is the average that should be reported in a specific month, and what are the higher and lower parameters that we may expect. Figures outside of these parameters are classed as 'Crime Exceptions'.

*** Domestic Abuse figures will also be included in the values as it is on our Control Strategy but here will be no details shared on these cases ***

EA11 (Bradford on Avon Town)

November 2017 showed 52 reported crimes against the average of 34.6 for this month over the last 2 years. This is above the average, however there are no exceptions within the data.

The three largest crime groups account for 98% of EA11 crime as follows;

Theft shows 36 reports against the average of 15.3.

Violence against the Person shows 10 reports against the average of 8.6.

Theft shows 5 reports against the average of 5.9.

December 2017 showed 28 reported crimes against the average of 34.8 for this month over the last 2 years. This is below the average. There are no exceptions within the data.

The three largest crime groups account for 85% of EA11 crime as follows;

Theft shows 10 reports against the average of 15.4.

Criminal Damage shows 9 reports against the average of 6.2.

Violence against the person shows 5 reports against the average of 8.5.

feedback@wiltshire.police.uk

EA12 (Wingfield, Westwood, Limpley Stoke, Winsley, Monkton Farleigh, South Wraxall, Holt, Staverton)

November 2017 showed 25 reported crimes against the average of 21 for this month over the last 2 years. This is below the average. There are no exceptions within the data.

The three largest crime groups account for 92% of EA12 crime as follows;

Theft shows 16 reports against the average of 7.8.

Criminal Damage shows 4 reports against the average of 4.2.

Violence Against the Person shows 3 reports against the average of 6.4.

December 2017 showed 17 reported crimes against the average of 21 for this month over the last 2 years. This is below the average. There are no exceptions within the data.

The three largest crime groups account for 100% of EA12 crime as follows;

Theft shows 9 reports against the average of 7.9.

Violence Against the Person shows 6 reports against the average of 6.4.

Criminal Damage shows 2 reports against the average of 4.2.

It is noticeable that theft crimes have dropped between November and December, even though shoplifting is more prevalent in the Christmas period. This is in part due to the hard work that has gone into tackling, investigating and disrupting dwelling and non-dwelling burglaries.

Arrests made of two males on the Canal towpath in early December following a spate of burglaries the same day in Bradford on Avon has been significant. The individuals are currently released under investigation (RUI) but are being proactively monitored. We believe this has disrupted their behaviour.

There was also a significant arrest on the 09/01/18 of a 29 year old male from the West Wiltshire area on suspicion of a dwelling burglary in Broughton Gifford which occurred on the 06/01/18. As a part of the arrest, the home of the suspect was searched and some of the property stolen was recovered including a laptop and a substantial quantity for cash. The male in question has been released on Police bail for further enquiries to be done. He is also being investigated for 3 shopliftings in Trowbridge and Melksham. Again this is another example of the work going into reducing and detecting crime, and disrupting the behavior of known criminals.

Violent crime data often peaks in December as it includes the Christmas period when more revelers are out drinking in the pubs and bars, and Domestic Incidents in private settings often increases. This has not been the case in the data this year.

OTHER INFORMATION

PCSO UPDATE!

The New PCSO's have completed their tutorship and are ready to go independent. 5 of them have been allocated to the West Wiltshire CPT Area team which includes Bradford on Avon. We currently run 5 shift teams across West Wiltshire CPT, so the PCSO's are divided up across the 5 shifts to

provide 7 day coverage across days and evenings. They are allocated a dedicated beat. Numbers now allow us to have 2 PCOS's on 3 beat areas. PCSO Andrew MacLachlan remains the Bradford on Avon Rural representative and PCSO Maria BADDER for Bradford on Avon Town. I'm sure you will join us in welcoming them to the West Wiltshire CPT Team.

COMMUNITY MESSAGING

Are YOU signed up? The number of members of the Bradford on Avon community signing up for this regular email alerts system is increasing. We now have 272 people registered. Although this is encouraging, we are keen to get as many people signed up as possible. It is free, and people will not be bombarded with spam as details are kept secure. Please can you encourage colleagues, friends, family and members of the public to register. They will need a valid email address. Regular updates around crimes that matter to you in your area are sent, as well as crime prevention advice and public appeals for information. Please circulate on emails, reports and correspondence the following link and signpost people to:

<https://www.wiltsmessaging.co.uk/>

WEEKLY TASKING MEETING

Inspector Andy FEE chairs a weekly internal "tasking meeting" where emerging community issues and concerns are raised and discussed for the whole West Wiltshire CPT area. From this meeting, priorities and actions are set and a tasking document produced. This involves developing strategies and the targeting of resources (including partner agencies) into tackling the issue or concern.

There are currently no tasking's directly relating to the Bradford on Avon Area, however one tasking was recently removed having been closed as successful, which was as follows;

Bailey's Barn/Canal Towpath – Crime and ASB (anti-social behaviour) around Bailey's Barn car park and the nearby Canal Towpath was discussed and set as a priority for pulse patrols. There had been issues with abusive youths in this area, burglaries and thefts of pushbikes from narrow boats.

Many pro-active patrols were carried out, and activity disrupted over a 4 week period. Since setting this task, there have been no further thefts on narrow boats at the location. A stop search was conducted on a car with 4 occupants who smelt strongly of cannabis. No drugs were found, but this action helps to deter people from using the area for such potential activity.

The arrest of the 2 males for Burglary mentioned above we believe also has played a significant part in reducing the crime and ASB reports and has disrupted criminal activity in this specific area.

We encourage the community to report to us any evidence, information or intelligence connected to these or any other matters that require Police attention.

There is also a continued general focus on Burglary patrols as a part of a wider campaign to prevent and detect crime which includes regularly patrolling all locations in the West Wiltshire area.

feedback@wiltshire.police.uk

BURGLARY UPDATE

Officers are investigating burglaries in Trowbridge, Melksham, Bradford on Avon, Westbury and Warminster.

In the majority of the burglary cases, offenders have entered a property through an unlocked door and stole keys from the hallway, before returning later to steal the car.

Inspector Andy Fee, West Wiltshire Community Policing Team, said: "We are seeing a trend in residential burglaries across West Wiltshire where offenders are getting into people's homes via insecure doors and taking car keys. Cars are then being taken and dumped locally.

"With the night's drawing in and houses being left in darkness until residents are home from work, I would like to remind everyone of some simple ways to keep their property secure".

To improve the security in and around your home, we are asking residents to remember the following advice:

- Lock your doors and windows every time you leave the house, and make sure you have approved locks or bolts on all doors and windows
 - Use a timer to set lights to mimic your usual activity when you are not home.
- If you buy large or valuable items such as a bicycle, ensure any serial numbers are registered with www.immobilise.com
 - Ensure keys and handbags are not on display in your premises
- Always report any suspicious activity, note any vehicle registrations, descriptions of persons involved and direction of travel
 - Make sure any bolts on garden gates are low enough so that they cannot be opened by reaching over the top of the gate
 - Never leave a key in a hiding place like in a plant pot or letterbox – a thief knows all the hiding places.

A new dedicated resource called CTT (Community Tasking Team) has recently been implemented by Wiltshire Police that will not only tackle burglary, but all priority crimes.

EVENTS

For those looking to organize an even within the community, please have a look at the toolkit available from Wiltshire Council, which gives guidance and advice with regards to most types of events, including information about traffic management and which agencies / departments need to be contacted when applying for various licenses / road closures.

It can be found at <http://www.wiltshire.gov.uk/public-events-toolkit.pdf>

For a detailed breakdown of the crime in your area visit...

<https://www.police.uk/wiltshire/>

feedback@wiltshire.police.uk

CONTACT US

Please use 999 in an emergency or crime in progress. Use 101 for all past or non-urgent crimes/incidents and issues or visit Wiltshire Police's new website at;

<https://www.wiltshire.police.uk/>

CPT TEAM EMAIL (please use this email for all enquiries, meeting invitations and minutes)

CPTWestWiltshire@wiltshire.pnn.police.uk

Sector Inspector – Inspector Andy Fee – andy.fee@wiltshire.pnn.police.uk

Sector Deputy – Sergeant Gill Hughes – gill.hughes@wiltshire.pnn.police.uk

Community Coordinator – PC Lee Pelling – lee.pelling@wiltshire.pnn.police.uk

feedback@wiltshire.police.uk

Bradford on Avon Area Board Report – 24th January 2018.



The Government has launched its 'Get Ready for Winter' campaign, including advice, guidance and links for health, travel, homes, power, communications, severe weather, and flooding risk.

The site is being hosted on the Met Office website and can be found at <https://www.metoffice.gov.uk/barometer/advice>

Are we getting through?



Dorset & Wiltshire Fire and Rescue Service has launched an awareness campaign across its area, targeting poor or inconsiderate parking.

The Service is asking all drivers "Are we getting through?" as, when responding to a 999 call, every second that the emergency services are delayed could have serious, life-threatening consequences.

The smallest fire engine needs a minimum of three metres, or the width of two cars, to pass safely. If you called for help, you would want to know firefighters could get through.

Assistant Chief Fire Officer Jim Mahoney said: “Inconsiderate and dangerous parking has long been an issue across the Service and, as more households have more than one car, the problem will only grow. If we can’t get to a fire or an accident because we can’t get our fire engines through, it greatly restricts our effectiveness. I’m asking everybody to think before they park; yes, it may be less convenient for you at the time, but what if it was your house or your loved one we needed to get to? You would want to know that we are getting through.”

One particular area of concern is parking on roads near schools, as these are often difficult to pass through safely, especially when cars are dropping off or picking up children. Drivers may not be parking illegally, but the Service is urging everyone to see whether a smarter option, maybe a bit further away, is available.

Poor or inconsiderate parking can also affect high streets and the roads by fire stations. On-call firefighters have to be at their station within five minutes of their pagers going off, so any delay in arriving has a negative effect on the emergency response.

The Service is therefore asking drivers to think before they park, with the following advice to drivers to help keep narrow streets clear:

- When parked, pull in your wing mirrors (don’t forget to flip them out before driving off).
- Don’t park too close to corners – fire engines are larger than cars and need more room to turn.
- If you’re parking opposite someone, remember that a fire engine needs three metres, or two car widths, to pass safely.
- Make sure your wheels are straight and are not sticking out.
- Park as close to the kerb as you can.
- Always follow the Highway Code and obey road markings such as yellow lines and box junctions.
- In narrow streets, only park on one side of the road where possible.
- Make sure you leave enough space for pedestrians on the pavement.
- Don’t block driveways.

For more information about the challenges caused by poor or inconsiderate parking, please visit www.dwfire.org.uk/education/road-safety-education/are-we-getting-through

Safe and Well Visits- Home safety

The Bradford on Avon area has a dedicated Fire Service ‘**Safe and Well**’ advisor who can visit people, within their own homes, advising on home safety and wellbeing.

A Safe and Well visit is **FREE** and normally lasts about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support the occupier may need

If you have thatch property, are living alone, have a young family, are over 65 or a smoker please get in contact with us. We want to help make you safer in your own home. If you or someone you know has mobility or sight and hearing impairments, please suggest a Safe and Well visit.

Visit <http://www.dwfire.org.uk/news/new-name-new-contact-details-same-service/> to book one.

Response

Total Incidents attended by DWFRS for Bradford on Avon Area; 01/11/17 – 31/12/17.

DWFRS have responded to 26 incidents in the area covered by Bradford station during the period indicated above.

Bradford Fire Station Responded to a total of 13 incidents, in and out of station ground in the mentioned time period. Details are listed in the table below.

Category	Incidents in Bradford on Avon	Out of Station Ground incidents	Total
False Alarm	10	0	10
Fire	3	1	4
Special Service	6	3	9
Co responder	7	0	7
Total	26	4	30
Pump Availability	64/84%		



Recent Notable Incidents

Relief crew for a 12 pump thatched property fire in Swindon.

Supported Environment Agency staff with flood barrier deployment

Station Profile

Station is crewed by 10 on call personnel

There is one operational appliance, it responded 145 times in 2017, There were a total of 236 incidents in the station area.

P1 Traditional fire engine

The crew respond to medical emergencies in support of the Ambulance Service.

The station will be a water rescue first responder station by the end of the year.

Community Engagement

Dorset & Wiltshire Fire and Rescue Service provides a free service called a Safe and Well visit. We will visit a person's home by appointment and discuss any safety issues in the home. We will also have a conversation about improving an individual's health and well-being.

If you or someone you know need a smoke alarm, some advice or are worried about what to do in an emergency, contact us for a free Safe and Well visit;

<http://www.dwfire.org.uk/safety/safe-and-well-visits/>

Community Safety Plan

DWFRS Community Safety Plan 2016-2020 outlines our plans for the future. It explains the diverse services we provide and how we plan to improve and deliver them over the four-year period. The plan can be found on the DWFRS website <http://www.dwfire.org.uk/community-safety-plan/>

Andy Green

Station Manager, Wiltshire West. Trowbridge, Bradford, Melksham & Devizes.

Email: andy.green@dwfire.org.uk

Tel: 07734 483886/01722 691247

www.dwfire.org.uk

January 2018

Overview

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

The right healthcare, for you, with you, near you

News from the CCG!

Winter Pressures guidance issued from NHS National Emergency Pressure Panel

NHS England has issued guidance in line with the new Winter Pressures Protocol. The guidance, which is issued to hospitals, extends the deferral of all non-urgent inpatient elective care to free up capacity for the sickest patients to January 31. The panel reiterated that cancer operations and time-critical procedures should go ahead as planned. Over and above this, day-case producers and routine outpatient appointments should also be deferred where this will release clinical time for non-elective care.

For more information read the [official letter from Pauline Phillip](#), National Director, Urgent and Emergency Care, NHS England and NHS Improvement to systems, and the [press statement](#) from the National Pressure Panel.

Out of hours service for children in South Wiltshire

An out of hours GP service for children aged 0 – 10 years in Salisbury and South Wiltshire means parents can now book a same day appointment to see a GP at the Salisbury Walk in Health Centre.

This extended service will provide out of hours GP health advice and treatment for minor illnesses and injuries from Monday to Friday between 6.30pm – 10pm, and will provide partners with a local alternative to A&E when their child is ill.



Parents should ring NHS 111 to access the service. If necessary, the call handler will then advise parents to contact the Salisbury Walk in Health Centre to make a same day appointment.

Urgent GP appointments – where would you go?

If you need a same day urgent GP appointment – this could mean that you might not be able to see your usual GP and you may have to travel to a different practice.

Urgent GP appointments are booked on the day and are for patients who have health problems which cannot wait for a routine appointment.

We want to hear your views on accessing urgent GP appointments.

Tell us what you think by completing this [short survey](#).



Have your say on the organ donor 'opt out' consultation

People who donate their organs and tissue after they die help save thousands of lives in England each year. However, 3 people die a day due to lack of suitable organs. Under current rules, a person who has died can only be an organ donor if they have agreed to it when they were alive.



If the law changes, people will be considered to be an organ donor unless they have opted out. This would increase the number of organs donated and save more money.

The Department of Health's 'opt out' [consultation](#) is now live – take a few minutes to share your views on the proposed new rules.

Campaign – stay well this winter

Winter can be seriously bad for our health, especially for people aged 65 or older and people with long term conditions.

The cold and damp weather, ice, snow and high winds can all aggravate any existing health problems and make us more vulnerable to illnesses that are more common in winter.

We have put together some handy information to help you stay well this winter.

**Stay well this winter
and have the flu jab**



Have you had your flu vaccination?

Flu strikes in winter and can be far more serious than you think – it can lead to serious complications such as bronchitis and pneumonia and in some instances it can be deadly.

That's why it's important that people who are at increased risk from flu, have their free flu vaccination.

If you are:

- Pregnant
- Aged 65 or over
- Have a long term health condition
- Living in a residential care home
- A carer
- Living with someone who is immunocompromised
- Are a frontline health or social care worker

This year more children are being vaccinated, and children over 6 months old with a long term health condition, and children aged two and three are offered the vaccination in general practice.

Children in reception class and school years 1, 2 3 & 4 will be offered the vaccine at school.

If you're eligible for a free flu vaccination and not yet had it, speak to your surgery and make an appointment today!

Get advice from your pharmacist

Winter can make existing health problems worse, so if you feel you are coming down with something, even if it's just a cough or cold, don't wait until it gets worse – act quickly and get advice from a pharmacist.

Pharmacists are fully qualified to advise you on the best course of action when you start to feel unwell, and this can be the best and quickest way to help you recover and feel healthy.



Most pharmacies now have a private consultation area, so you can discuss your health issues in confidence and you don't need to make an appointment.

Is your medicine cabinet fit for the winter?

Be prepared for common ailments by keeping a well stocked medicine cabinet at home.

What to keep in your medicine cabinet

Painkillers  Aspirin, paracetamol and ibuprofen are highly effective at relieving most minor aches and pains.	Antihistamines  Useful for dealing with allergies, insect bites and hay fever.
Oral rehydration salts  Oral rehydration salts can help restore your body's natural balance of minerals and fluid lost through diarrhoea, fever, and vomiting - if you can't continue your normal diet.	Indigestion treatment  If you have stomach ache, heartburn or trapped wind, a simple antacid will reduce stomach acidity and bring relief.
Anti-diarrhoea tablets  It's a good idea to keep anti-diarrhoea medicine at home as diarrhoea can happen without warning. Causes include food poisoning and a stomach virus.	Suncream  Keep a suncream of at least factor 15, with UVA protection. Exposure to the sun can cause sunburn and increase your risk of skin cancer.

Always keep medicines out of the reach

Celebrations as Healthwatch Wiltshire gets national recognition



(from left) Volunteers Mick and Marilyn Stowe with Stacey Plumb and Lucie Woodruff from Healthwatch Wiltshire

Volunteers and staff at Healthwatch Wiltshire are celebrating after being recognised by a prestigious national award for its excellent volunteering programme.

The Investing in Volunteers accreditation - the UK quality standard for good practice in volunteer management - has been awarded to Healthwatch Wiltshire, which has more than 60 volunteers on its books.

A celebration event was held at Melksham Football Club to thank all the volunteers for giving their time to gathering feedback on local health and care services over the last year. And a special cake was made to celebrate the achievement.

Stacey Plumb, Volunteer Officer at Healthwatch Wiltshire, said: "We're thrilled to be recognised with this quality standard! Investing in Volunteers aims to improve the quality of the volunteering experience and for organisations to acknowledge the enormous contribution made by these dedicated volunteers."

The Investing in Volunteers award is the gold standard for organisations who work with volunteers. Assessors from Investing in Volunteers visited the offices in Melksham to chat to volunteers and staff, and see its work in action. Healthwatch Wiltshire was assessed against a range of best practice standards and proved to excel in all aspects of working with its volunteers.

Helen Davies from Malmesbury, who has been a volunteer with Healthwatch Wiltshire for 18 months, said: "As a Healthwatch volunteer I have been involved in numerous projects, engaging with the public to get their views regarding the NHS.

"The Investing in Volunteers award that Healthwatch Wiltshire has recently received reflects the standards that are expected of us, as volunteers and the standards we can expect from the team. Volunteering with Healthwatch is a two way process which gives us the feeling of being valued, well trained and ultimately making a professional difference to the organisations we represent."

Investing in Volunteers is managed by the UK Volunteering Forum and delivered by NCVO, Volunteer Scotland, Volunteer Now in Northern Ireland and Wales Council for Voluntary Action. Further information about the award, which will last for three years, can be found on iiv.investinginvolunteers.org.uk.

Or to find out more about volunteering with Healthwatch Wiltshire visit: healthwatchwiltshire.co.uk/volunteering.



Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

healthwatchwiltshire.co.uk

Healthwatch Wiltshire is a local independent organisation which exists to speak up for people on health and care. If you have used a service recently then we would like to hear from you. We use what people tell us when we meet with the commissioners and providers of services to make sure that they take account of your views and experiences.

Report to	Bradford on Avon Area Board
Date of Meeting	24/01/2018
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below

Applicant	Amount requested
Applicant: Winsley Cricket Club Project Title: Winsley Cricket Club Septic Tank View full application	£7857.20
Applicant: Wiltshire Rural Music School Project Title: Music on Your Doorstep – “Holt Makes Music” View full application	£1000.00
Applicant: Bradford on Avon Cycling Festival Project Title: Bradford on Avon Cycling Festival View full application	£3000.00

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council’s website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2017/2018 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure. The remaining budget balance for 2017/18 at the start of the meeting is £ 21,310.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
2697	Winsley Cricket Club	Winsley Cricket Club Septic Tank	£7857.20

Project Description:

During last season there was an unpleasant smell coming from below the surface concrete slabs of the tank. The septic tank was dug in the 1970s. The use of the ground and the pavilion has markedly increased over the last 14 years. The brick lining of the tank is crumbling and falling into the abyss with an assessed medium to high risk that it will fall in and threaten the use and hygiene of the toilets and cause a Public Health risk.

In season 2017 the club had 50 adult playing members, 20 non playing members and around 80 young people learning and playing the game. We run 3 Adult League Teams, Under 11, Under 13, Under 15. Girls under 13 play league cricket in the Bath Youth League and have under 9s playing Kwik Cricket. We host visitors to games Bradford St Laurence School use the ground we annually host the Bradford and Melksham Primary Schools Kwik Cricket Competition and about 3

Wiltshire ECB County Representative games at varying ages. The Club draws on players from the local area with approximately 15 adults and 30 young people living in Winsley.

We see the project as a must do preferably before the start of the season in April.

Comment from Sports Development Officer

Winsley Cricket Club are a pro-active community club that engage with all age groups. They have held many SSP Kwick Cricket Festivals and are of real benefit to the local sporting community. The bid would clearly help them facility wise and I think it is something the board should consider favourably when looking at awarding funding.

Comment from Community Engagement Manager:

The club makes an excellent contribution to social fabric of life in the village.

The sum requested is larger than the £ 5,000 maximum that we would normally support. Against project costs of £ 16, 257, the club is contributing £ 8,000, the Parish Council £400 and the club is also looking to other bodies to raise funding.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
2619	Wiltshire Rural Music School	Music on Your Doorstep	£1000.00

Project Description:

MoYD is a people-centred participatory music project taking place in Holt. Coordinated by Wiltshire Rural Music in collaboration with the community, people of all ages, abilities and backgrounds are invited to enjoy music, literally on their doorstep. Activity launches with a marvellous free Inclusive Music Day, planned for Saturday 17 March 2018, offering taster sessions, group singing, music workshops, tailored activities for the under 5s, opportunities for impromptu performances and more. Traditional instruments such as violins and saxophones will be complemented by new music technology so there will be something for everyone. This will be followed by six free workshops taking place in the village over several weeks to encourage music-making in Holt.

MoYD brings together people who may not be able to access cultural or recreational activities easily - regardless of their age, faith, colour, gender, sexual orientation or abilities - to engage with one another through music in an inclusive and well-supported environment. We anticipate between 180-200 people over a wide age-range - from young children to retired people - will participate in MoYD. We estimate 100-150 participants at the Music Day and 20-40 attending each subsequent workshop. MoYD links to Bradford on Avon priorities in the following ways 1. Children and Young People priority e.g. Positive leisure time activities and also Mental and emotional health. 2. Culture priority e.g. Affordable access to cultural activities and also Diversity and social inclusion and Participation in arts

crafts and culture. 3. Health and Wellbeing priority e.g. Mental health and wellbeing and also Promoting healthy lifestyles. 4. Older People priority e.g. Social isolation and loneliness and also Promoting healthy and active lifestyles plus Positive activities for older people. MoYD will have numerous benefits 1. enhance community cohesion in Holt and the environs through residents participating in an intergenerational music project 2. strengthen the relationship between WRMS and contacts in Holt - for example with a number of community groups and the Community Engagement Manager which will be useful for developing future projects in the area 3. create a musically-alive environment which will have a positive impact on the personal social and musical development of all participants 4. see a demonstrable increase in people in and around Holt utilising WRMS services for example an increase in the numbers of people using our instrument loan scheme or more young people applying for our bursary and award schemes.

Music on Your Doorstep is taking place in three geographic areas in Wiltshire during 2018. These are Mere and Holt where the projects are scheduled to run between March - July 2018 and Ramsbury scheduled for September - December 2018. This application is therefore part of a wider project. We are applying to the three relevant Area Boards to support the project through an award of 1k each. These grants will contribute to the costs for buying capital items e.g. the new music technology. Details of this equipment is available on request. A breakdown of the overall project cost totalling 16120.53 is given in the table above.

Comment from Arts Development Officer:

Wiltshire Arts Service is aware of the changing nature of Wiltshire Rural Music's work, moving away from its previous focus of building based music activity in its Trowbridge base and its desire reach out into smaller rural communities. There is a wealth of evidence that participating in music making can support the building of communities and improve individual's well-being.

In principle, I am supportive of and welcome schemes that improve access to music activity and also use the arts, in this case music, to engage positively with local communities. Wiltshire Rural Music has identified 3 locations in Wiltshire for their MoYD project. It's not that clear in the application, but I am presuming that this is a result of research and evidence of need within those communities?

The county has a rural arts touring scheme taking primarily music and theatre to Wiltshire villages and therefore there might be a potential overlap in activity. I would recommend that the Wiltshire Rural Music, if they have not done so already, liaise with The Pound Corsham (who manage the rural touring scheme) to ensure there is no duplication/clashing of activity and are able to support and complement each other's programmes and community volunteers.

I am aware that Wiltshire Rural Music collaborate with Wiltshire Music Connect (Wiltshire's Music Education Hub) on tuition schemes and would recommend that they ensure that this project also aligns to the Hub's work and strategy including liaising with its music cluster coordinators. I welcome the concept of the MoYD music making project as a positive introduction to music making and a community engagement initiative. I wish Wiltshire Rural Music the very best in making this happen and would want to ensure that they are engaging with other arts

organisations and partners across the county to deliver a complementary programme.

Comment from Community Engagement Manager:

I have met with the applicant and a representative of the Parish Council and am satisfied that there is support for the project within the community, from the school and parish council. The project links well with other cultural initiatives and will support local groups including a choir, bellringers and morris dancers. There is potential to focus the 6 workshops to culminate in a performance at the annual Holt Music Festival in June.

Proposal

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
2679	Bradford on Avon Cycling Festival	Bradford on Avon Cycling Festival	£3000.00

Project Description:

We are organising a community cycling festival to engage a wide range of the community in to an outdoor active activity. We will include family cycle rides, ladies only rides, 2 x sportive Hill climb family fun day. We expect to have close to 850 riders over the 2 days and engage an additional 500 in event activities. A community focused event run by 2 local people for the community.

Local people will benefit from this festival. It is organised by local people for local people. We target every demographic and age range. From the very young to the very old with events that can be ridden will all age ranges in one. My passion is for grass roots sport. Yes we do have competitive events in the festival but the majority of all the events are about taking part, encouraging the community to be active and look to a healthier lifestyle. As well as events, local people families and children will be able to access advice, guidance and coaching. As well as practical elements such as bike tagging to help avoid bike theft and sustainable transport advice to help local people make better choices when stepping outside and planning their journeys. So, for me the BoA Cycling Festival is much more than a group of events for fast racers it about educating the community in lifestyle enjoyment and choices. And the fun doesn't start too young or old. We will also look to give back a sum of money to be used locally. We are currently looking at taking any money raised and using this to fund grass root sport in local schools, this could be an additional session of cycle skills as a fun day of riding and skills with a BMX team buying equipment - whatever is deemed most applicable. This can be chosen before if necessary.

The project will eventually become self-funding with entries and continues drive for local business sponsorship. The event needs funds to enable us to provide an event of this scale and nature. We are looking to set up an event that is budgeted to need less and less funding every year as the individual events gain traction and the participation numbers increase. Thus, reducing our fixed over heads.

Comment from Community Engagement Manager:

The application addresses a number of corporate objectives, including promoting health and wellbeing, active lifestyles and community engagement. This mass participation event will provide a boost to spending in the town centre and the local economy, supporting the town's pubs, cafes and restaurants. The successful event in 2015 inaugurated the popular Masons Lane Hill Climb race and included rides along the canal and into the countryside to showcase the beauty of the local environment. This event will help to build the reputation of the town as a centre for cycling, as well as being home to the iconic Moulton Bicycle.

The project costs are £10, 500 against which the Town Council has provided a grant of £ 3,000, with the balance of income coming from ticket sales.

Proposal

That the Area Board determines the application.

No unpublished documents have been relied upon in the preparation of this report

Report Author:

Peter Dunford

Community Engagement Manager

01225 713060

Peter.Dunford@wiltshire.gov.uk

Grant Applications for Bradford on Avon on 03/01/2018

ID	Grant Type	Project Title	Applicant	Amount Required
2697	Community Area Grant	Winsley Cricket Club Septic Tank	Winsley Cricket Club	£7857.20
2619	Community Area Grant	Music on Your Doorstep - abbreviated to MoYD	Wiltshire Rural Music School	£1000.00
2679	Community Area Grant	Bradford on Avon Cycling Festival	Bradford on Avon Cycling Festival	£3000.00

ID	Grant Type	Project Title	Applicant	Amount Required
2697	Community Area Grant	Winsley Cricket Club Septic Tank	Winsley Cricket Club	£7857.20

Submitted: 13/01/2018 19:44:26

ID: 2697

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£5001+

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Winsley Cricket Club Septic Tank

6. Project summary:

During last season there was an unpleasant smell coming from below the surface concrete slabs of the tank. The septic tank was dug in the 1970s The use of the ground and the pavilion has markedly increased over the last 14 years The brick lining of the tank is crumbling and falling into the abyss with an assessed medium to high risk that it will fall in. Threaten the use and hygiene of the toilets and cause a Public Health risk..

7. Which Area Board are you applying to?

Bradford on Avon

Electoral Division

8. What is the Post Code of where the project is taking place?

BA15 2DL

9. Please tell us which theme(s) your project supports:

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2017

Total Income:

£36083.30

Total Expenditure:

£36306.66

Surplus/Deficit for the year:

£-223.36

Free reserves currently held:

(money not committed to other projects/operating costs)

£11099.85

Why can't you fund this project from your reserves:

We think we can contribute from existing Fund balance of 11099.85 8000. The Club receives little income until the start of the season in April. We have outstanding costs of league fees grounds maintenance equipment service costs etc

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£16257.20		
Total required from Area Board		£7857.20		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Supply and Install Marsh Septic Tank and Excavate	9336.00			
Install 80--100metres of poly bed soakaway	6571.20			
Building Regs Fees	350.00			
		Club Funds	yes	8000.00
		Winsley Parish Council	yes	400.00
Total	£16257.2			£8400

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Bradford on Avon

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

In season 2017 we had 50 adult playing members 20 non playing members and around 80 young people learning and playing the game. We run 3 Adult League Teams Under 11 Under 13 Under 15a Girls under 13 play league cricket in the Bath Youth League and we have under 9s running around playing Kwik Cricket We host visitors to games Bradford St Laurence School use the ground we annually host the Bradford and Melksham Primary Schools Kwik Cricket Competition and about 3 Wiltshire ECB County Representative games at varying ages. The Club draws on players form the local area but beyond the boundaries of Winsley Parish Council approximately 15 adults and 30 young people live in Winsley

14. How will you monitor this?

The continued use of the Club

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We see the project as a must do preferably before the start of the season in April. We will look to other bodies for financial support fund raise and personal donations

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

2619	Community Area Grant	Music on Your Doorstep - abbreviated to MoYD	Wiltshire Rural Music School	£1000.00
------	----------------------	--	------------------------------	----------

Submitted: 21/11/2017 12:32:24

ID: 2619

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Music on Your Doorstep - abbreviated to MoYD

6. Project summary:

MoYD is a people-centred participatory music project taking place in Holt Wiltshire. Coordinated by Wiltshire Rural Music School aka WRMS in collaboration with communities from Holt people of all ages abilities and backgrounds are invited to enjoy music literally on their doorstep. Activity launches with a marvellous free Inclusive Music Day offering taster sessions group singing music workshops tailored activities for the under 5s opportunities for impromptu performances and more. Traditional instruments such as violins and saxophones will be complemented by new music technology so there will be something for everyone. This will be followed by six free workshops taking place in the village over several weeks to encourage music-making in Holt.

7. Which Area Board are you applying to?

Bradford on Avon

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Sport, play and recreation

Technology & Digital literacy

Other

If Other (please specify)

Older people - social isolation and loneliness

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2017

Total Income:

£38346.00

Total Expenditure:

£96113.00

Surplus/Deficit for the year:

£57767.00

Free reserves currently held:**(money not committed to other projects/operating costs)**

£109149.00

Why can't you fund this project from your reserves:

The reserves of WRMS are made up of its previously protected New Building Fund. This fund is no longer needed for a new building as the board decided to stay in the current building. The reserves will be used to finance the projected deficits for the next four years. The deficit is largely due to contracting two new staff - the Creative Director and Development Manager. The Creative Director is actively developing new areas of musical activity which will ensure the charity reaches more participants and audiences and beneficiaries across Wiltshire. The Development Manager is actively increasing and diversifying income from a wide range of trusts foundations lottery individuals and corporate funders. The reserves will also be used to make significant improvements to the Victorian building from which WRMS operates which needs to be maintained.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£16120.53		
Total required from Area Board		£1000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Project Planning Management and Administration	2910.00	WRMS cash contribution	yes	5000.00
Project Delivery - professional music leaders	3774.00	WRMS in-kind contribution for yes instrument hire		125.00

Volunteers - expenses and training	600.00	Medlock Charitable Trust grant	yes	2000.00
Capital costs - technical music equipment	3618.03	Aviva Community Fund	yes	100.00
Instrument hire - for Music Days	125.00	Targetted fundraising from a range of trusts and foundations and two other Area Boards		7895.53
Venue hire	1620.00			
Marketing	898.00			
Evaluation - by external evaluator	1020.00			
Miscellaneous	90.00			
Contingency	1465.50			
Total	£16120.53			£15120.53

11. Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

12. If so, which Area Boards?

Bradford on Avon

Marlborough

South West Wiltshire

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

MoYD brings together people who may not be able to access cultural or recreational activities easily - regardless of their age faith colour gender sexual orientation or abilities - to engage with one another through music in an inclusive and well-supported environment. We anticipate between 180-200 people over a wide age-range - from young children to retired people - will participate in MoYD. We estimate 100-150 participants at the Music Day and 20-40 attending each subsequent workshop. MoYD links to Bradford on Avon priorities in the following ways 1. Children and Young People priority e.g. Positive leisure time activities and also Mental and emotional health. 2. Culture priority e.g. Affordable access to cultural activities and also Diversity and social inclusion and Participation in arts crafts and culture. 3. Health and Wellbeing priority e.g. Mental health and wellbeing and also Promoting healthy lifestyles. 4. Older People priority e.g. Social isolation and loneliness and also Promoting healthy and active lifestyles plus Positive activities for older people. MoYD will have numerous benefits 1. enhance community cohesion in Holt and the environs through residents participating in an intergenerational music project 2. strengthen

the relationship between WRMS and contacts in Holt - for example with a number of community groups and the Community Engagement Manager which will be useful for developing future projects in the area 3. create a musically-alive environment which will have a positive impact on the personal social and musical development of all participants 4. see a demonstrable increase in people in and around Holt utilising WRMS services for example an increase in the numbers of people using our instrument loan scheme or more young people applying for our bursary and award schemes.

14. How will you monitor this?

A realistic cost for evaluation and monitoring is factored into our budget enabling WRMS to contract an independent evaluator who will develop an evaluation strategy for MoYD working closely with our Creative Director. It is our intention that the evaluator will actively engage with project participants and partners in Holt to gather qualitative and quantitative data. Quantitative outcomes. We will use evaluation methods to collect data on numbers statistics percentages etc. Our goal is that MoYD will 1. reach approximately 180 - 200 music-making participants during the project 2. offer approximately 10 professionally facilitated workshop sessions through the Music Day and subsequent music sessions in Holt 3. see a demonstrable increase in people in Holt and the locality utilising WRMS services over a period of months and years. Qualitative outcomes. We will use evaluation methods e.g. individual interviews focus groups observations feedback forms etc. to gather the subjective thoughts and feelings about MoYD from the perspective of 1. participants 2. partners and partner organisations e.g. community groups and the CEM for Holt 3. volunteers 4. professional music leaders. Our findings will be used to report back to funders and reflect on our practice. We will analyse what went well and what we can improve on. This will therefore help shape future project activity.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Our Creative Director aims to incorporate the model used in Music on Your Doorstep into the annual core outreach offer of WRMS to communities in Wiltshire. The next stage of MoYD will be targeting diverse communities in the county. It is his intention to use the data collected from the evaluation of MoYD to make a strong case for support to a range of arts cultural funders WRMS has not yet approached for funding many with a national remit e.g. Arts Council England Heritage Lottery Fund Garfield Weston Foundation and the Esme Fairbairn Foundation.

16. Is there anything else you think we should know about the project?

Music on Your Doorstep is taking place in three geographic areas in Wiltshire during 2018. These are Mere and Holt where the projects are scheduled to run between March - July 2018 and Ramsbury scheduled for September - December 2018. This application is therefore part of a wider project. We are applying to the three relevant Area Boards to support the project through an award of 1k each. These grants will contribute to the costs for buying capital items e.g. the new music technology. Details of this equipment is available on request. A breakdown of the overall project cost totalling 16120.53 is given in the table above.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

2679	Community Area Grant	Bradford on Avon Cycling Festival	Bradford on Avon Cycling Festival	£3000.00
------	----------------------	-----------------------------------	-----------------------------------	----------

Submitted: 09/01/2018 00:42:58

ID: 2679

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept**5. Project title?**

Bradford on Avon Cycling Festival

6. Project summary:

We are organising a community cycling festival to engage a wide range of the community in to an outdoor active activity. We will include family cycle rides, ladies only rides, 2 x sportive Hill climb family fun day. We expect to have close to 850 riders over the 2 days and engage an additional 500 in event activities. A community focused event run by 2 local people for the community.

7. Which Area Board are you applying to?

Bradford on Avon

Electoral Division

8. What is the Post Code of where the project is taking place?

BA15 1LF

9. Please tell us which theme(s) your project supports:

Children & Young People

2012 Olympic Legacy

Countryside, environment and nature

Festivals, pageants, fetes and fayres

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Safer communities

Sport, play and recreation

Transport and roads

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

Total Project cost		£10500.00		
Total required from Area Board		£3000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Hill Climb	2335.50	ticket sales		570.00
Family bike trail	150.00	ticket sales		250.00
town bike trails	280.00	entry forms and business funding		500.00
Sportives	1475.00	ticket sales		2400.00
Website build and set up	2000.00	.		0.00
marketing	1500.00	.		0.00
printing signage all literature	1000.00	.		0.00
first aid - paramedics	700.00	.		0.00
family fun day	750.00	rebate from exhibitors		150.00
sundries	250.00	.		0.00
Total	£10440.5			£3870

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Bradford on Avon

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Local people will benefit from this festival. It is organised by local people for local people. We target every demographic and age range. From the very young to the very old with events that can be ridden will all age ranges in one. My passion is for grass roots sport yes we do have competitive events in the festival but the majority of all the events are about taking part encouraging the community to be active and look to a healthier lifestyle. As well as events, local people families and children will be able to access advise guidance and

coaching. As well as practical elements such as bike tagging to help avoid bike theft and sustainable transport advise to help local people make better choices when stepping outside and planning their journeys. So, for me the BoA cycling festival is much more than a group of events for fast racers it about educating the community in lifestyle enjoyment and choices. And the fun doesn't start too young or old We will also look to give back a sum of money to be used locally. We are currently looking at taking any money raised and using this to fund grass root sport in local schools this could be an additional session of cycle skills as fun day of riding and skills with a BMX team buying equipment - whatever is deemed most applicable. This can be chosen before if necessary.

14. How will you monitor this?

We will look at the number of entrant for all events and sessions compare to the last time the festival ran in 2015. We are engaging all the local cycling clubs in the festival BOA Trowbridge Bath Westbury Wiltshire warriors etc and will ask them to measure uptake from any contacts they make. We will also send a survey out to all participants post the event to ask them to measure levels of participation after the festival as well as reviewing what worked well and what could be improved.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The project will eventually become self-funding with entries and continues drive for local business sponsorship. The event needs funds to enable us to provide an event of this scale and nature. We are looking to set up an event that is budgeted to need less and less funding every year as the individual events gain traction and the participation numbers increase. Thus, reducing our fixed over heads.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

STAVERTON AND HOLT FLOOD GATE CASE STUDY

A look into the issues caused by local flooding on the B3106 and the B3107. Securing the safety of local communities with partnership working.

Background

Dorset and Wiltshire Fire and Rescue Service (DWFRS) is responsible for maintaining an operational readiness to assist in times of need. This is best summarised by the DWFRS vision Statement:

Dorset & Wiltshire Fire and Rescue Service is 'passionate about changing and saving lives'.

Our vision states:

We are much more than a Fire and Rescue Service. We are about helping you to become safer, healthier and to live more independently. Improving your wellbeing and investing in our future generations is central to our way of thinking. We will play a key part in supporting our communities and businesses to grow safely and responsibly. When you need us, we will respond quickly and professionally to limit distress, harm and economic loss.

The service employs over 1000 people. Dorset and Wiltshire Fire & Rescue Service has 50 fire stations serving our local communities. Crews are available to respond to emergency calls 24 hours a day.

This operational response is supported by staff based at a number of other sites, including Service HQ, our Control room (where 999 calls are answered), our Training & Development Centres, Fleet Services (including vehicle workshops) and Occupational Health.

Alongside emergency response, our work also focuses on prevention, protection and resilience – working for and with our communities to ensure that local people are as safe as they can be.

Dorset and Wiltshire Fire and Rescue Service works in two ways to achieve its mission statement, proactively and reactively.

Proactively, with fire safety visits and 72d inspections under the regulatory reform order, and also community safety areas involving home safety checks and boat safety inspections.

Reactively we maintain a commitment to respond to all emergency incidents ranging from animal rescues to road traffic collisions and all fire fighting scenarios.

Over the last few years changes in legislation and weather patterns have meant that Fire and Rescue Services are now being called on to deal with an increased volume of flooding's and water rescue related incidents. The FRS ACT 2004 now infers a responsibility on all FRS's to consider a response to all emergencies and other eventualities, i.e. flooding. An "emergency" means an event or situation that causes or is likely to cause:

- One or more individuals to die, be seriously injured or become seriously ill, or
- Serious harm to the environment (including the life and health of plants and animals).

They may also:

- Enter premises or a place, by force if necessary, without the consent of the owner or occupier of the premises or place,
- Move or break into a vehicle without the consent of its owner,
- Close a highway,
- Stop and regulate traffic, or
- Restrict the access of persons to premises or a place.

Government introduced Flood Risk Regulations 2009 and the Flood and Water Management Act 2010 (FWMA)

The above statutes place new duties and responsibilities on Councils as the Lead Local Flood Authority in the area, to manage the risk of surface water flooding and flooding from minor watercourses.

Flooding in this case is defined as “where land that is not normally covered in water becomes covered in water”. This can be due to heavy rainfall, a river overflowing, groundwater or a combination of these. It does not mean a flood caused by blockage of a sewer or from a burst water main, but does include where sewer overflow is due to heavy rainfall.

In addition to the above flood risk management functions, the authority has:

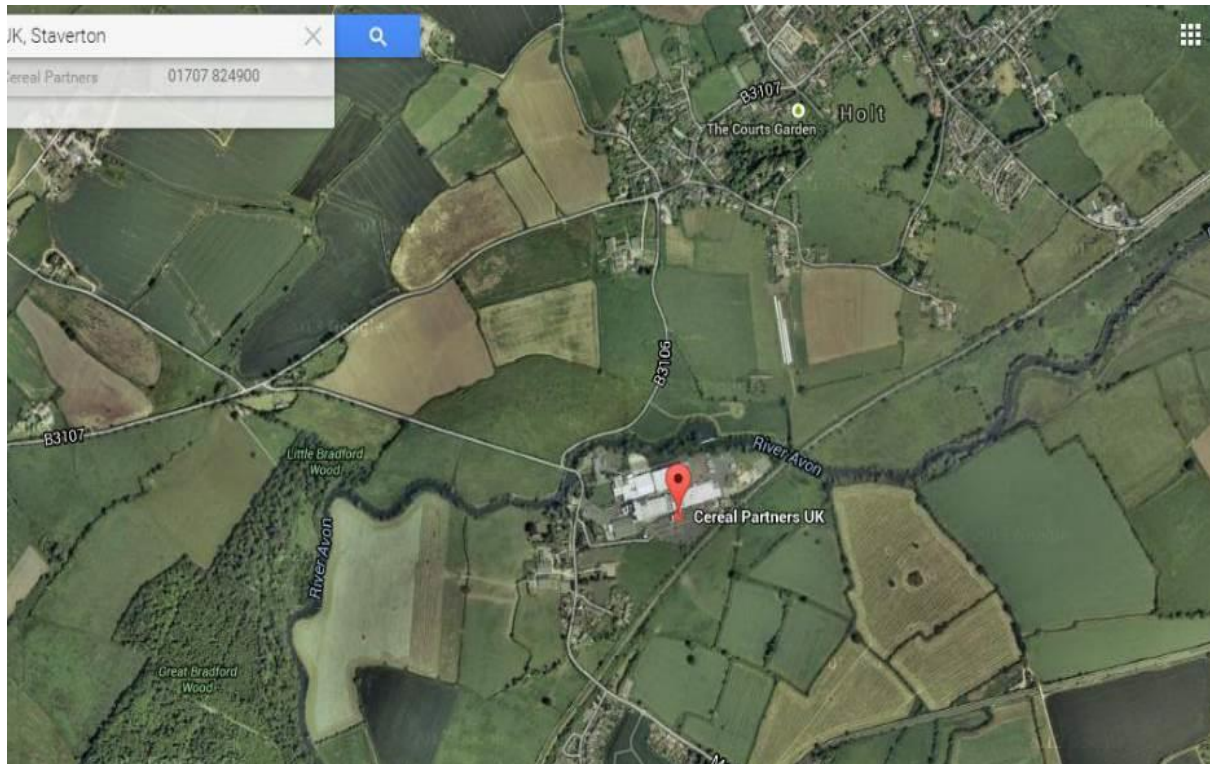
- A duty under the FWMA to investigate any significant flood incidents caused by rainfall.
- As a Planning Authority to implement land use planning and work with communities to avoid inappropriate development in areas of flood risk, being careful to manage land elsewhere to avoid increasing flood risk and to maximise opportunities for sustainable development.

- As an emergency planning authority, to warn and advise the public during emergencies and manage flood recovery, and
- As Highway Authority providing and managing highway drainage and roadside ditches under the Highway Act.

This project looks at a local issue within Trowbridge fire stations fire ground.

Description of the Problem

Within Trowbridge lie two routes that link Trowbridge to Bradford-on-Avon (BOA), Holt, and Melksham. These routes are the B3106 and the causeway from Semington to Forewoods common. Due to their proximity to the river Avon they are extremely liable to flooding and are in constant use by all types of vehicles.



The flood water here can often climb to waist depth which can prove particularly hazardous to rescues, especially when the water is moving swiftly. DWFRS defines swift water as movement / flow over 4mph, or walking pace. Large amounts of debris can also scatter across the road from neighbouring fields carried through by flood water. This becomes another hazard to road users who will be unable to see this debris in the dark, or simply because it is submerged.

Problem

Members of the public through lack of local knowledge and other factors, ignore flood warning signs that have been previously installed and on occasion get stuck. Emergency services are then placed at risk as well as members of the public to affect rescues and also remove vehicles from flood water.

Scope

Why is DWFRS interested in this problem? Our five priorities sum this up.

- Help you to make safer and healthier choices
- Protect you and the environment from harm
- Be there when you need us
- Make every penny count
- Supporting and developing our people

The highways agency as a national entity is responsible for major trunk routes. In this area that involves the M4 and A303. Responsibility for all other roads falls to the County Council, in this case Wiltshire County Council and their highways department. Wiltshire constabulary have a vested interest in this problem as well as WFRS.

The size of the problem to date

Since December 2004 DWFRS attended **21** incidents in this area. We call them Emergency special service calls (ESSC). This essentially means evacuations and rescues from water. The number of persons rescued / evacuated from water was **29**. This includes children and adults. The number of vehicles recovered was approx. **30**.

20802813	16 Mar 2008 14:50:37	WM DERRICK 1 PRIVATE CAR TRAPPED IN FLOOD WATER - NO PERS TRAPPED. WATER RESCUE AND BOAT IN USE. ALL APPLIANCES AI (STOP)
20802831	17 Mar 2008 00:16:49	GM WILLIAMS (STOP) 1 PTE VEH RETRIEVED FROM FLOOD WATER USING 2 WATER RESCUE PER & VEH WINCH AWAITING ARR OF POLICE
20802844	17 Mar 2008 13:41:44	STOP WM BENCE ESSC COMPLETE 1 MINIBUS STUCK IN 3FEET WATER,. 6 PERSONS RESCUED BY FRS USING WATER RESCUE EQUIPMENT AND PERSONNEL. T.M OSCAR OFFENSIVE CREWS DETAINED 15 MINS MAKING UP EQUIPMENT. R41 AWAITING ARR OF POLICE
20812769	14 Dec 2008 03:04:34	STOP WM DERRICK ESSC 1 CAR 3 OCCUPANTS REMOVED FROM FLOOD WATER USING VEHICLE WINCH AWAITING ATTENDANCE OF POLICE
20812826	15 Dec 2008 00:16:15	STOP WM DERRICK ESSC COMPLETE 1 VAN STRANDED IN FLOOD WATER NO PERS PRESENT CREWS SWEEPING AREA WITH TIC. ROAD CLOSURE SIGNS ARE PRESENT EITHER END.
20901347	09 Feb 2009 23:02:26	STOP WM BENCE 1 FEM RESCD FROM VEH PRIOR TO ARR OF FRS ATTEMPTS BEING MADE TO RECOVER CAR T/M O/OFF
20901359	10 Feb 2009 07:56:33	STOP WM BENCE 1 CAR WITH 2 PERSONS INSIDE REM FROM WATER VIA TOW FROM MEMBER OF PUBLIC BOTH CREWS NOW AVAIL AWAITING ARR OF POL
20901380	10 Feb 2009 20:55:42	STOP WM BENCE ESSC COMPLETE 1 MALE RESCUED FROM VEH STUCK IN FLOOD WATER PERSON NOW HANDED OVER TO POLICE INFLATABLE WALKWAY AND 4 WR PERS USED T/M
20901428	11 Feb 2009 19:26:33	STOP WM MAY 2 ADULT FEMALES BEING WALKED FROM RISK ARE CAR LEFT IN SITU REQ ATT OF POLICE
20912293	07 Dec 2009 06:35:23	STOP WM DERRICK 1 PRIVATE CAR IN APPROX 1 FOOT OF FAST FLOWING FLOOD WATER 1 ADULT MALE RESC BY WRT USING INFLATABLE WALKWAY, CREWS ATTEMPTING TO CLOSE OFF ROAD, 41P1 42P1 AI
21211063	26 Nov 2012 14:50:41	STOP CM SKYME ESSC COMP CAR REM FROM FLOOD WATER PRIOR TO ARRIVAL OF FRS T/M OSCAR
21312343	24 Dec 2013 07:34:47	STOP CM BEETY 2 PRIVATE CARS REMOVED FROM FLOOD WATER BEFORE ARR OF BRIGADE NO PSNS TRAPPED TM DELTA DEF
21400149	04 Jan 2014 16:55:17	STOP SM BENCE ESSC COMPLETE. ONE ADULT MALE, ONE ADULT FEMALE AND TWO CHILDREN RESCUED BY FRS FROM VEHICLE IN FLOOD WATER. CREWS IN DRY SUITS AND INFLATABLE WALKWAY USED. T/M OFFENSIVE. APPLIANCE DET 10 MINS.
21500459	15 Jan 2015 17:58:14	WM TADMAN (STOP) ONE MALE RESCUED FROM PRIVATE CAR USING 2 WATER RESCUE PERSONNEL T/M OSCAR.
21312407	24/12/2013	STOP ESSC 2 FLOOD WATER CASUALTIES, NO FURTHER ACTION BY FRS T/M OSCAR OFF

Impact

Summary

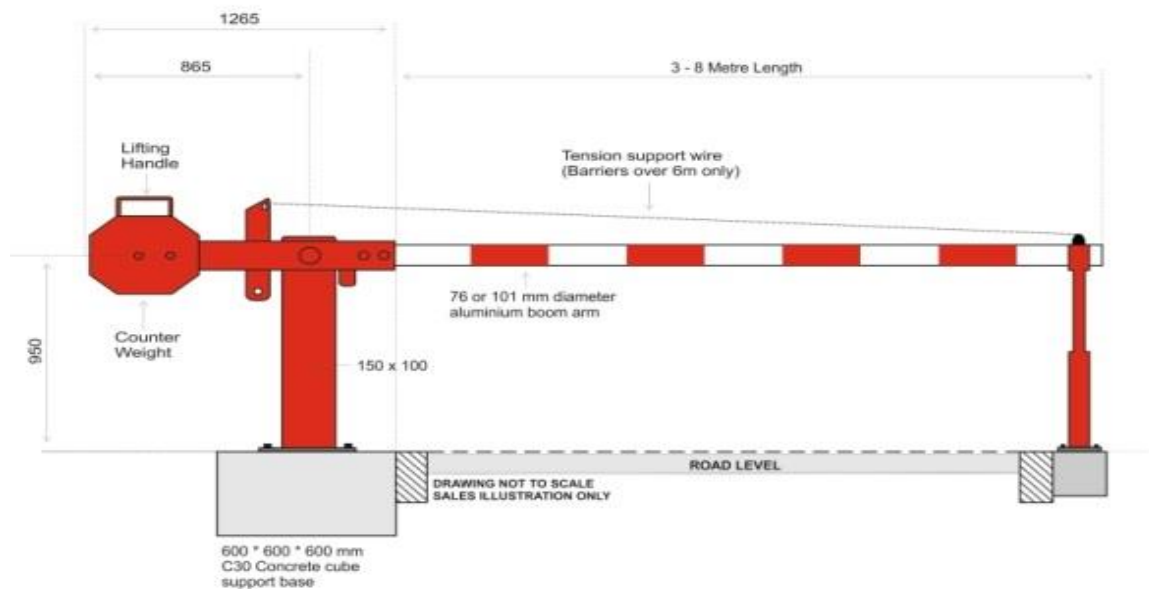
- Costs DWFRS approximately £300 - £400 every shout per appliance in attendance. Factor in officers, control room staff and other agencies and this cost can become thousands of pounds.
- Causes damage to private vehicles and the environment. Vehicles can become so badly water logged that products harmful to the environment can be dispersed via flood water.
- Police attendance at incidents carries a financial implication and safety risk to officers.
- Risk to DWFRS workers and equipment every time a deployment is made for persons or vehicles.

Resolution of the Problem

I propose to install four flood gates, manual swing gates or raised arm gates at the locations pictured. Installation of four flood gates will provide us with the necessary configurations to close both roads or simply one.

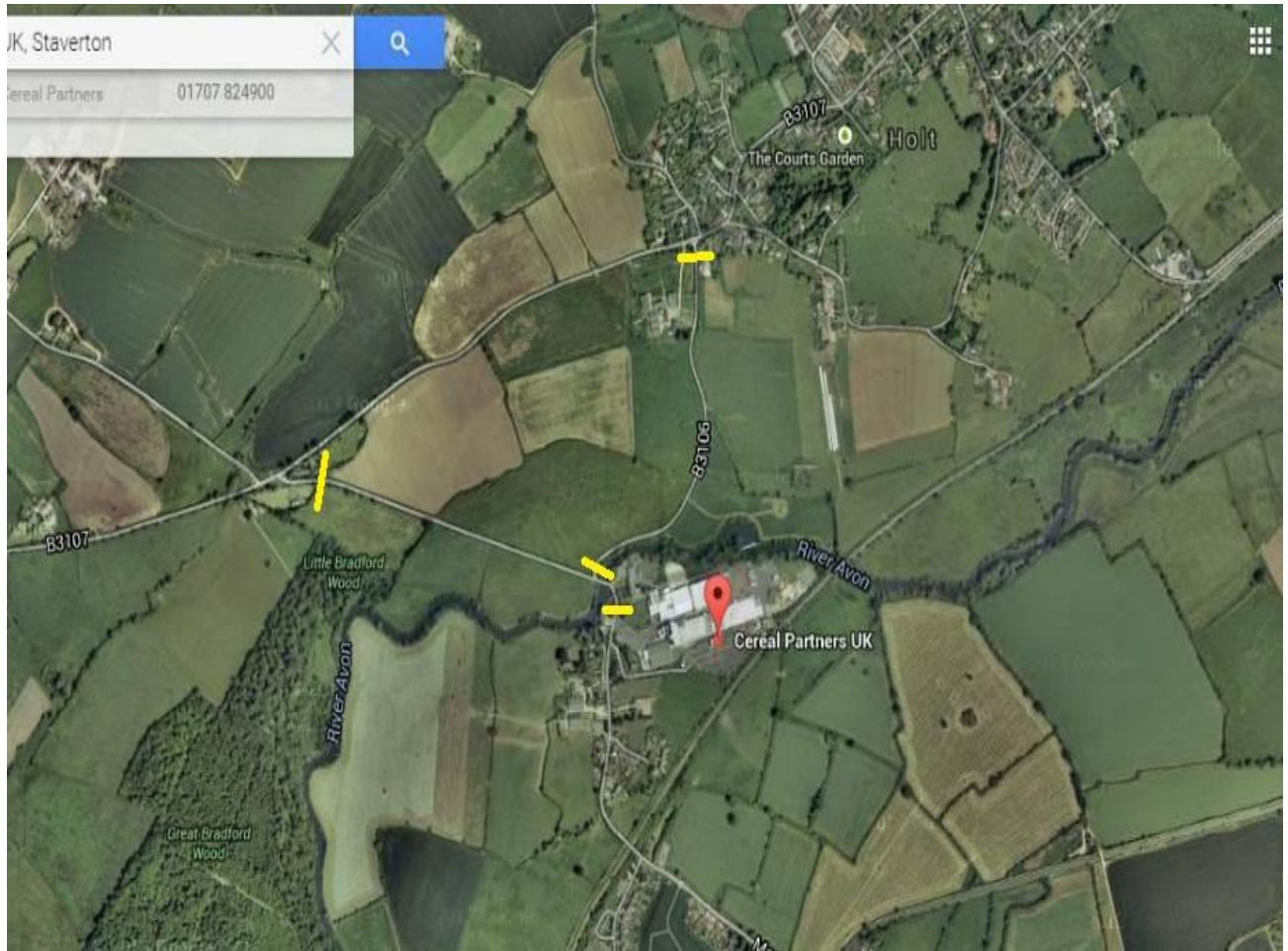
Swing gates will be preferable as they are constructed out of steel and offer increased security and longevity.

Raised arm gates are constructed out of aluminium but can be utilised where space is at a premium.



Positioning

Yellow markers show approx. gate positioning. This will be confirmed at the site survey stage.



Gate 1 – located beyond the Tollgate Public house on the B3106 and in a position to allow access to local farmland. Span approximately 5.15m.

Gate 2 – located at the bottom of the B3106 in close proximity to the traffic lights. Approx span 8m.

Gate 3 – located at Forewoods common crossroads, causeway junc with B3107. Located beyond gated access to timber construction. Approx span 9.9m.

Gate 4 – located at the Cereal partners site before the bridge. Trapeze workplace becomes compromised by this. Evacuation plans for Trapeze would probably ensure no vehicles would be left affected by closure and Cereal partners security could be provided with a key. Approx span 9.2m.

N.B. Trapeze health and safety contact Keith Illingworth 01225 784217 or 784225



Financial consequences

I have approached a manufacturer – Newgate Secured Access Solutions, who can and will install four flood gates to provide us with the necessary configurations to close either both roads or simply one. This will be an estimated cost of £15,000. Installation, survey and reflective markings are included in this price. Bolt on signs and padlocks are to be purchased separately.

With a £5000 contingency in place an application for funding of £20,000 will be sought from relevant parties.

The securing of all gates would be via padlocks. The national FB1 and FB2 type keys and padlocks system could be utilised, ensuring all organisations would have access to lock and unlock all 4 gates. FB1 padlocks can be purchased from as little as £4.

Newgate Secured Access Solutions

Established in 1984. Manufacturer of bespoke, cost effective and reliable security gates, barriers, turnstiles and traffic control equipment.

Installations include airports, MoD bases, hospitals, chemical plants, car and lorry parks, petroleum plants and office developments.

Current client list includes: Heathrow airport, Rolls Royce, Asda, Tesco, Landrover, Boots, Sainsburys and many more.

Contact details – Newgate (Newark) Limited, Brunel Drive, Newark, Nottinghamshire NG24 2DE. 01636 700172

sales@newgate.uk.com www.newgate.uk.com

Funding

A DWFRS manager sits on the North Flood Working Group in Wiltshire. Funding will come from one or a number of the attending agencies, namely the Environment Agency and local authority departments.

Wiltshire Council has set up two Operational Flood Working Groups, one in the north and the other in the south of the county.

The groups mirror the river catchment areas operated by the EA and are a forum for stakeholders with interests in Highways surface water, surface water run off, drainage and flooding to consider the issues relating to flooding and drainage within their respective catchment areas. Stakeholders include Wessex Water, Thames Water, the Highways Agency, Network Rail and the EA.

These issues cover such items as:

- Identifying lead authorities for each issue to enable better more focused, efficient and coordinated response, enabling resources and funding to be targeted effectively
- To make recommendations for bids to fund major projects
- To consider proposals for prioritising funding and programming of schemes, and
- To implement government legislation on drainage and flood management.

<http://www.wiltshire.gov.uk/communityandliving/civilemergencies/floodinganddrainage/floodingofwg.htm>

Legal Issues

Who is responsible for closing gates? – Responsibility will usually fall to the Police upon receiving notification from the Highways Authority. This can be discussed at a later date.

Can the FRS legally close a road – Yes FRS ACT 2004

Some discussion has taken place regarding advanced warning signs. Local Authority Highways are looking into this.

Maintenance

Who is responsible for maintaining gates? – This will likely fall to the local Highways Authority. Area manager Chris Clark believes this to be the case.

Christopher.clark@wiltshire.gov.uk

Securing Gates

Keys will be given to local Police, Highways and Fire services. Additional keys may need to be given to Trapeze and Cereal Partners personnel.

STAVERTON FLOOD GATES – COST ESTIMATE

GATES

Supply and install 4 gates: **£12,000**.

ASSOCIATED COSTS

Road closure and diversion route signing for 5 days to facilitate installation of gates on B3106 and gate on B3105 (at bridge)

- Establish and remove on completion road closure and diversion signing: £107.
- Maintain road closure and diversion signing: £217.
- Administrative cost of road closure (Press adverts etc.): £700.
- Switch off and bag over 3-way traffic signals on B3105: £470.
- Establish and remove on completion 2-way traffic signals on B3105: £64.
- Maintain traffic signals: £636.

4-way traffic signals for 2 days to facilitate installation of gate on B3105 (at Forewoods Common)

- Establish and remove on completion 4-way traffic signals: £128.
- Maintain traffic signals: £327.

COST TO SUPPLY AND INSTALL GATES (INCLUDING ASSOCIATED COSTS): £14,650

+

ALTERNATIVE ROUTE TRAFFIC SIGNING COSTS FOR WHEN GATES ARE CLOSED

- Between **£5000** and **£15000** (the bulk of this cost will be for the signing associated with the gates on the B3105 being closed)

TOTAL COST: £19,650 – £29,650

IS PHASED WORK AN OPTION?

PHASE 1 (B3106, 2 gates, 4 days' work)

Supply and install gates - £6000.

Associated costs - £2000.

Road closed/alternative route traffic signing costs: £1000 (existing signs are almost sufficient).

Total cost: £9000.

Area Board Projects and Councillor Led Initiatives Application Form 2017/2018

To be completed by the Wiltshire Councillor leading on the project

Please ensure that you have read the Funding Criteria before completing this form

PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1. Contact Details

Area Board Name	Bradford on Avon		
Your Name	Councillor Sarah Gibson		
Contact number	07501 719197	e-mail	sarah.gibson@wiltshire.gov.uk

2. The project

Project Title/Name	Home Run app
Please tell us about the project /activity you want to organise/deliver and why? <i>Important: This section is limited to 900 characters only (inclusive of spaces).</i>	<p>We know from the Atkins Traffic Study that the school run has a major impact on traffic congestion at peak times. We also know that half of all students at St Laurence school do not live in the town and travel in from nearby towns and villages. The schools are keen to reduce dependency on car-based travel to school through encouraging car sharing, cycling, walking and public transport. The public authorities are committed to working together to reduce traffic volumes and intimidation and to improve pedestrian safety and air quality in the town.</p> <p>A presentation was made to the Bradford on Avon Area Board at its meeting on 22 November 2017 on "Home Run", the mobile phone app which tracks travel to school patterns and encourages shared travel options. Full details are appended to this report.</p> <p>The Town Council is interested in principle in jointly funding a study using the app. Discussions have been held with the secondary and primary schools in the town. There is a firm commitment from St Laurence and possible interest from one or both of the primary schools. An update will be given following a meeting of headteachers on 23 January 2018.</p>

Where is this project taking place?	Bradford on Avon
When will the project take place?	Starting Summer term 2018
What evidence is there that this project/activity needs to take place/be funded by the area board?	Continuing traffic congestion, pedestrian intimidation and poor air quality in the town, requiring co-ordinated action from the public authorities and schools.

How will the local community benefit?	<p>Changed behaviours among parents including more shared journeys by car and more children cycling, walking and using public transport to get to school will reduce the problems of traffic congestion in the town at peak times and the related problems of pedestrian intimidation by traffic and poor air quality that blight the town.</p> <p>The schools “leading by example” will hopefully encourage the wider community to get out of their car more often and to participate in community events such as cycling and walking festivals.</p>		
Does this project link to a current Community Issue? (if so, please give reference number as well as a brief description)	An Air Quality Management Area has been designated since 2001 in recognition of the problems of traffic and air pollution.		
Does this project link to the Community Plan or local priorities? (if so, please provide details)	It addresses priorities for improved traffic management, pedestrian safety and air quality.		
What is the desired outcome/s of this project? Changed behaviours among parents including more shared journeys by car and more children cycling, walking and using public transport to get to school			
Who will be responsible for managing this project? Ruth Durrant, School Travel Plan Advisor, Wiltshire Council			
3. Funding			
What will be the total cost of the project?	£ 2, 500 for each school participating		
How much funding are you applying for?	£ 1, 250 for each school participating		
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received
	Bradford on Avon Town Council	£1,250/ school	
Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual’s bank account)	Wiltshire Council, Traffic Engineering team		
4. Declaration – I confirm that...			
<input type="checkbox"/> The information on this form is correct and that any grant received will be spent on the activities specified <input type="checkbox"/> Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application			
Name: Sarah Gibson		Date: 16/01/8	
Position in organisation: Wiltshire Councillor			
Please return your completed application to the appropriate Area Board Locality Team (see section 3)			



Service Overview

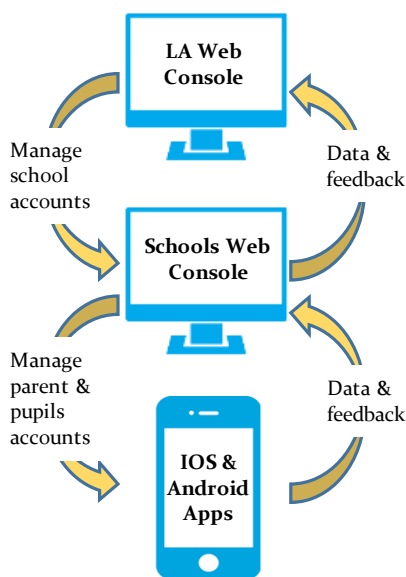
HomeRun software enables and encourages efficient, active and environmentally friendly school commutes that reduce both congestion and harmful vehicle emissions. This software collects and presents commute data about how students get to school, with key metrics such as carbon emissions, transport modes and distance travelled, calculated and tracked. Moreover the HomeRun mobile application facilitates transport pooling that incorporates live 'Uber-style' tracking.

The Need

- Local authorities spend tens of millions of pounds every year on home to school transport. Furthermore, increasing budgetary challenges necessitate a need to increase the empowerment and self-reliance of their constituents.
- The negative impacts of air pollution around school sites and the increasingly sedentary lifestyles of children, pose a significant healthcare challenge for government.
- Innovative solutions are required to meet local authorities increasingly ambitious air quality targets.
- Increased congestion is putting more stress on local roads and transport infrastructure. Plans to add significant numbers of school places will further exacerbate these issues.
- The provision of modern, top quality, digital services must be used to leverage constituents' increasing comfort with smartphone enabled solutions.

The HomeRun Platform

The HomeRun service is delivered through an administrative web console for council's and schools, as well as native mobile IOS/Android applications for parents & pupils.



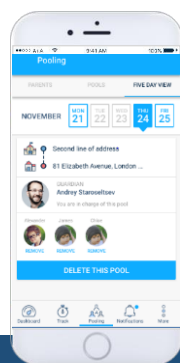
- Administrative consoles allow Local Authorities to manage their schools and, in turn, for schools to manage their parent & pupil accounts.
 - A multi-layered model ensures that personal data is kept confidential.
 - Stakeholders of the school commute can own and run the service independent from third parties.
- Parents & pupils receive user-focused smartphone applications, which deliver key services to them, such as journey sharing and uber-style tracking.
- Parents' & pupils' usage of the application generates anonymised commute metrics which automatically flow through to the LA's and school dashboards.
 - Smart algorithms and real journey data combine to provide the most accurate view of the school commute.
- Journey sharing features make it easy for parents to reduce the burden of the school commute on themselves as well as on their local communities.

Key Features & Functionality

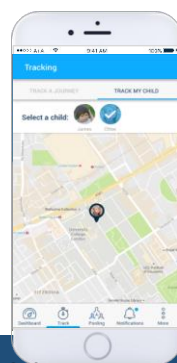
Visual Dashboards & Commute Modelling



Intelligent Journey Sharing



Real-time 'Uber-style' Journey Tracking



Targeted communications of Custom Surveys & Notifications





Benefitting all Stakeholders of the School Commute



Access to real school commute data.

- Real-time journey tracking provides comprehensive insight into how pupils actually travel.
- Smart forecasting algorithms will utilise real data samples to provide the most accurate and complete journey data possible. This will also take into account the actual cars being used, traffic patterns and distances travelled.
- Track and display real vehicle emissions, transport modes, journey times and distances, routes used and congestion heat-maps, amongst other key metrics.



Reduction in vehicle emissions and cars on the road.

- Connect and empower suitable parent drivers to enable efficient carpooling.
- Present parents with visualisations of their commutes, allowing for smarter scheduling and routes, reducing both driving distances and times.
- Promote and track the benefits of sustainable travel to discourage car journeys wherever possible.



Healthier, more active children.

- Provide increased safety and reduce the need for adult supervision, through the creation of walking and cycling groups.
- Promote and track benefits of active travel to encourage increases in walking and cycling journeys.
- Reduce toxic air pollution by cutting down on car use around school sites.



Empower school communities to improve their daily commutes.

- Provide a platform enabling parents to find suitable matches for journey sharing, reducing the burden across the community.
- Real-time 'Uber-style' tracking of journeys allows parents to view their children's commutes, reducing safety concerns and encouraging earlier shifts to independent travel.
- Show parents and pupils dynamic visualisations of their actual school journeys.



Ensure impactful solutions & meaningful communications.

- Access to quantitative and qualitative feedback informs solutions that the stakeholders of the school commute, really want and need.
- Dynamic measurement of the school commute footprint enables assessment of the effectiveness of initiatives. Best practices can then be identified, replicated and verified.
- Infrastructure spending will be prioritised on the most impactful and efficient projects.
- Ability to segment users by metrics such as transport mode and distances travelled, enables administrators to create and send targeted custom surveys and notifications.

Saving Budget with HomeRun!

Focused spending means less waste.



- Understanding each school's unique transport challenges, and measuring their performance, will ensure that the right schools receive the right budget for transport initiatives.
- Meaningful data & feedback will ensure that only the correct transport solutions are provided, making ineffectual initiatives redundant.

Less manual administration.



- Interconnected administrative platforms negate the need for manual workarounds such as 'Hands-up Surveys'.
- Custom surveys and notifications take advantage of HomeRun's user segmentation functionality, resulting in better communications with less administration.

Reduce subsidised school transport services.



- Mapping of the actual routes taken by parents & pupils and how existing services are used, will allow for improved routing and capacity optimisation.
- Empowering constituents through HomeRun's self-reliance platform reduces the need for traditional home to school services.

Continuous Service Improvement

Qualitative and quantitative user data will be continuously collected and analysed by the HomeRun team. Regular updates will incorporate high impact improvements, ensuring the service remains fit for both purpose and use.





Metrics Captured

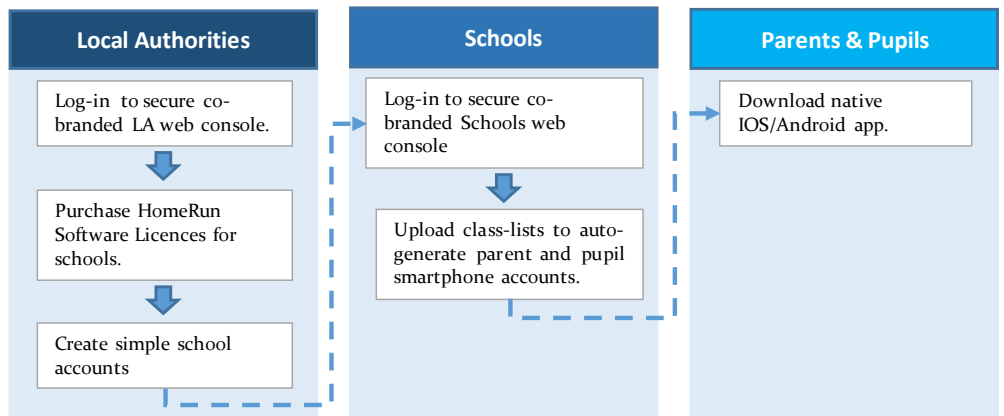
<i>User Metrics</i>	% Children with Transport Profiles	% Active Users	# Real Journeys Tracked	Average Journey Distance	# Journeys by distance/mile Histogram
	Route Heat-map by transport mode	Average Journey Time			
<i>Shared Journey Metrics</i>	% Total Journeys Shared	% Car Journeys Shared	% Cycling Journeys Shared	% Walking Journeys Shared	% Journeys by Public Transport
<i>Car Metrics</i>	# Cars Used/Commute	# Miles Driven	Total Fuel Costs	% Car journeys by distance/Histogram	% Journeys by car
<i>Active Transport Metrics</i>	# Active Travel Hours	% Cycling Journeys	% Journeys with > 10 mins walk	% Total Active Journeys	# Hours Cycled
	# Miles Cycled	# Miles Walked	# Hours Walked		
<i>Green Metrics</i>	Co2 Emissions /kg	% Sustainable Journeys			



Data Security is at the Heart of Our Design

- Sustainable Commute Solutions Limited fully comply with the data protection act.
- Our technology developers have and continue to work with the NHS and Facebook, and as such have extensive experience in safeguarding extremely confidential data. The same safety standards are being used for HomeRun.
- A multi-layered system ensures that users will only have access to their own confidential data. Even system administrators will not have access to user's personal data.
- All journey data will be anonymised and aggregated in order to ensure that no personally identifiable information will be available.
- Passwords will be system generated assuring no one has access to areas that they are not permitted.

Getting Started With HomeRun!





Based on data from a Primary School [407 Pupils]

100 hours

is spent every year by the average parent on their school journeys.



11 trees

per annum would have to be planted to offset the carbon emissions produced by the average parent on the school commute.



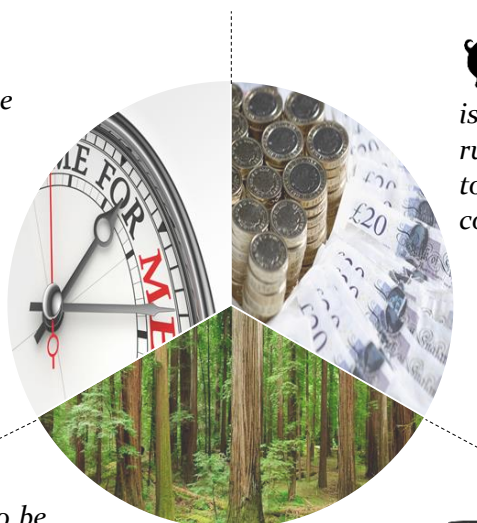
£530

is the average annual running costs of using a car to undertake the school commutes.



46%

of school commutes are undertaken by private cars.

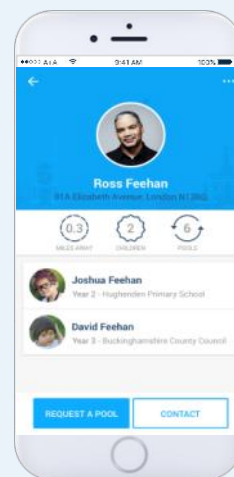


How HomeRun can help!

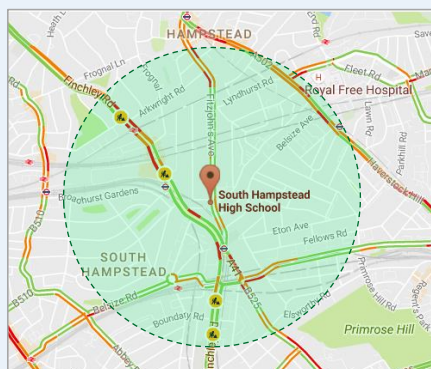


Pooling Journeys

- The HomeRun platform connects parents whose children attend the same school – letting suitable would-be poolers find each-other by proximity.
- By easily facilitating journey sharing, we believe that we can help schools get at least a quarter of their parents consistently pooling. Even this modest rate would result in a **14% reduction in cars on the road.**



Smart data driven solutions



- **Better routes and scheduling:** Use route-mapping analysis to make parents aware of the best potential routes and times to travel – resulting in reduced average commute durations.
- **Encourage & measure behaviour change:** Encourage alternatives to private car journeys by demonstrating their impact directly to parents and pupils.
- **Smarter infrastructure decisions:** Work with Local Authorities and schools to provide the most impactful solutions required – such as pedestrian crossings, park and stride locations, cycle routes, public transport routes and more efficient school buses.



"The DfT White Paper (2011) highlights the importance of providing targeted information, marketing and travel plans to influence peoples' travel choices."

Wiltshire Council Local Transport Plan 2011-2026 - Smarter Choices Strategy

"Investigate the feasibility of innovative solutions for school travel plans focusing on AMQA areas first"

Wiltshire's Air Quality Strategy (2011-2015)

"Wiltshire Council will seek opportunities to market and expand Wiltshire's car share scheme and will explore new and innovative ways to bring potential car sharers together, such as more informal car sharing arrangements"

Wiltshire Council Local Transport Plan 2011-2026 - Smarter Choices Strategy

"The Government believes that effective sustainable local transport is delivered through solutions developed for the places they serve, tailored for the specific needs and behaviour patterns of individual communities"

DfT White Paper 2011

"...Walking and cycling should be everyday ways of getting around, not just for their own sake, but also because of what they can do to improve public health, increase participation in physical activity, tackle congestion, reduce carbon emissions and improve the local environment"

Active Travel Strategy (DoH and DfT, 2010)

Some of the Key Related Policies:

- The Active Travel Strategy (DoH and DfT, 2010)
- Wiltshire's Air Quality Strategy (2011-2015)
- Government's Climate Change Act 2008
- Wiltshire's 'Energy, Change and Opportunity (ECO) Strategy 2011-2020'
- Environment Act 1995
- The Air Quality Standards Regulations 2010
- Wiltshire Council Local Transport Plan 2011-2026 - Smarter Choices Strategy

And many more..

Potential Pilots

Wiltshire are looking for innovative solutions to reduce cars on the road and peak time congestion. As their strategy is to first focus on their Air Quality Management Areas (AQMA's), we have studied the schools near those locations. Taking in to account the numbers of pupils, age ranges and potential catchment areas, we have identified clusters of schools near each of the AQMA's, which we believe significantly contribute to the air pollution in those area's. These are shown below.

The schools shown below are only suggestions based on limited information, to demonstrate the type of clusters that would form a suitable pilot. The knowledge of the local area councils should be the determining factor in selecting the final list of schools.

Calne 6

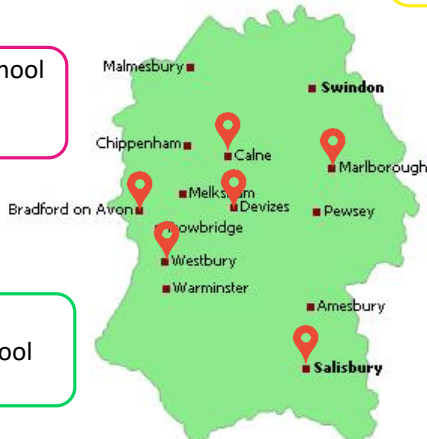
Fynamore Primary School
 Holy Trinity CofE Academy
 Marden Vale
 Priestley Primary School
 Saint Edmund's Roman Catholic Primary School
 The John Bentley School

Marlborough 4

Preshute CofE Primary School
 St John's Marlborough
 St Mary's CofE Infant School Marlborough
 St Peter's CofE (VC) Junior School

Bradford 3

Christ Church CofE (VC) Primary School
 Fitzmaurice Primary School
 St Laurence School



Devizes 4

Devizes School
 Southbroom Infants School
 Southbroom St James CofE Academy
 St Joseph's Catholic Primary School Devizes

Westbury 3

Matravers School
 Westbury CofE Junior School
 Westbury Infant School

Salisbury 7

Harnham CofE Controlled Junior School
 Harnham Infants' School
 Salisbury Manor Fields Primary School
 South Wilts Grammar School for Girls
 St Mark's CofE Junior School Salisbury
 St Osmund's Catholic Primary School Salisbury
 Wyndham Park Infants' School

Pricing

The Homerun platform is priced by the number of subscriptions purchased. Each subscription provides 1 school with 12 months of the service. There are significant discounts available depending on the number of active subscriptions within a Local Authority, as shown in the table to the right.

Should any subscriptions be taken up during the pilot phase, there is a special discounted price per subscription of **£1,250**.

# Subscriptions	Price/Subscription
1-49	£2,500
50-99	£2,000
100-149	£1,750
150-199	£1,500
200+	£1,250

Why the school run?



HomeRun

"Myself and Michael both live in residential suburbs with high concentrations of schools. Having regularly taken my nieces and nephews on the school run, I have experienced the many challenges surrounding this commute, first hand.

Many parents, faced with ever busier schedules, view the school run as one of the most painful parts of their day. In addition, local residents and businesses feel the burden and stress almost as much.

Our increased understanding regarding the dangers of CO2 emissions, the need for sustainability and the benefits of active travel, mean that now is the time to make a real change and transform the school commute."

Pooya Kamvari

HomeRun is a solution created by two highly spirited and ambitious entrepreneurs looking to bring modern ideas to overlooked sectors.



Michael Robson
Co-Founder

Michael's background is in Industrial Engineering and consulting with a focus on Safety and Transport. He has worked in Europe, Australia, Africa and the USA – where he spearheaded the establishment of a manufacturing operation. Michael has a MBA from the University of Cambridge, a Bachelor's Degree in Politics, Philosophy and Economics and a Postgraduate Diploma in Enterprise Management.



Pooya Kamvari
Co-Founder

Pooya has over seven years of industry experience, including five years in financial services running global technology projects for Deutsche Bank. Having received multiple awards during his time at the bank, Pooya then undertook and a MBA from the University of Cambridge – receiving a distinction. Pooya also has a Masters in Corporate and Commercial Law and a Bachelor's in Manufacturing Engineering.

Contact Us

Oneustonsq, 40 Melton Street
London
NW1 2FD
info@homerun-app.com
Tel + 44 (0)20 7794 2229

"We are always pleased to receive your feedback, ideas or proposals. Please do get in touch!"



Dear all,

St. Laurence School are keen to take up the offer to implement the Home Run app. This works for us as we revise our Travel Plan and we would like the accurate and detailed data that the app will provide for us. We know that it is important to get the transportation across West Wiltshire and the Bradford-on-Avon area, working for everyone. St. Laurence School is a significant part of the community and our staff and students commuting to school will benefit from the app.

We understand that there is no long term permanent commitment to the app and we appreciate that Wiltshire Council are offering to pay the costs for the near future. St. Laurence School are keen to get involved with the local community, especially Fitzmaurice and Christchurch Primary Schools. Many of our students will have friends and relatives at these schools and it makes sense to work together in the area to improve transportation.

So far, our Senior Team have approved the broad remit of the approach to the Travel Plan, incorporating the Home Run app. We will aim to start using it after Easter 2018 if all parties are keen to press on and the details are acceptable to all parties. St. Laurence School will promote the app during Term 4 – ready for the launch in the Summer Term.

Best regards,

Matthew Croft – St. Laurence School

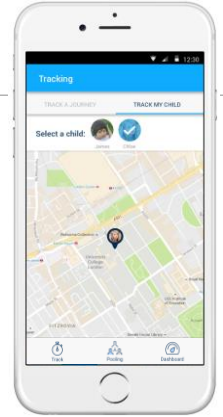


HomeRun

Welcome to the HomeRun Community! We are so excited to be working with your School and Council to help improve your daily school run!

What is HomeRun?

HomeRun is a smartphone app that enables you to create safe and flexible transport pools as well as track your children's commutes in real-time. In addition, HomeRun gives you the voice you need to ensure that your school and local authority provide you with the commuting solutions that you actually want and need.



How Can it Help Me?



Connect & Share

Connect with nearby parents from your child's school to share the burden of the daily school commute.



Healthier & Active Children

Increased safety and physical activity monitoring promotes & encourages more active school commutes.



Safer Journeys

Traveling alone or journey sharing - our 'Uber style' tracking and journey notifications allows you to keep track of your child.



Communications

Receive critical commute-related comms from your child's school and local authority and feedback your views and ideas.



Be Part of the Solution

By tracking a few journeys, you provide your school with the data they need to ensure the solutions you want.



Know your Impact

Gain useful insights into your school commutes and see the impact of these on your life as well as the environment.

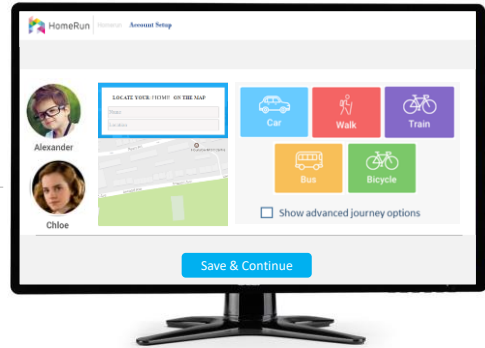
3 Simple Steps

1



SIGN-UP

Gain access to the HomeRun web portal and mobile applications by following the secure activation link that will be sent to your email address.



2



JOIN-IN

Follow the HomeRun setup wizard to ensure you get the best experience tailored to your journeys.



All data is kept secure & anonymous!

3



EXPLORE

Search for nearby parents, explore the pooling features and track some journeys.



The more you **Track, Pool, Walk & Cycle**, the more prizes your school receives as part of the HomeRun Rewards Scheme!



We hope you have fun with our App! Please do get in touch and tell us what you think – We'd love to hear from you!





Reference no
Log no
For office use

Area Board Projects and Councillor Led Initiatives Application Form 2017/2018

To be completed by the Wiltshire Councillor leading on the project

Please ensure that you have read the Funding Criteria before completing this form

PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1. Contact Details	
Area Board Name	Bradford on Avon
Your Name	Sarah Gibson
Contact number	07501 719197
e-mail	sarah.gibson@wiltshire.gov.uk
2. The project	
Project Title/Name	Bradford on Avon Car Park Study
Please tell us about the project /activity you want to organise/deliver and why? <i>Important: This section is limited to 900 characters only (inclusive of spaces).</i>	<p>A key benchmarking report finding is that only 6% of all car parking spaces were vacant on the Market Day audit, the lowest figure recorded in the whole 2016 Benchmarking System and vastly lower than the National Small Towns (24%) and Regional (22%) figures. On the Non-Market Day audit the overall car parking vacancy rates increased to 18%, however this figure is still markedly lower than the National (35%) and Regional (35%) averages. Over half (55%) of Town Centre Users and Businesses (56%) rated Car Parking as a negative aspect, 12% higher than the National Small Towns average. Substantiating the quantitative data 'Increased Car Parking Provision' was a key theme to emerge from the Town Centres Users qualitative suggestions.</p> <p>The consultants, People and Places Insight Limited, recommend a follow-up Car Parking Study is undertaken which offers a more in-depth approach to both the traditional Benchmarking work and the well published Lambeth methodology. The consultants recommend that the town centre is visited on four separate days: 3 weekdays; including a 'busier' or 'market day' and 1 Saturday. On each day from 08.00-17.00 every on street and off-street car parking space in the defined town centre needs to be visited on the hour to calculate vacancy rates and identify trends and pinch points. The in-depth approach will provide the evidence base in ascertaining whether car parking provision needs to be increased/ amended in the town.</p>
Where is this project taking place?	Bradford on Avon
When will the project take place?	Spring 2018
What evidence is there that this project/activity needs to take place/be funded by the area board?	Bradford on Avon Town Benchmarking Report, November 2017

How will the local community benefit?	The evidence will support efforts to increase the overall provision of car parking and to better stratify approaches to short, long, commuter and resident parking in the town to support investment and tourism and to reduce conflict between these stakeholder groups.		
Does this project link to a current Community Issue? (if so, please give reference number as well as a brief description)	Ongoing issues with parking shortages at peak times.		
Does this project link to the Community Plan or local priorities? (if so, please provide details)	Supports efforts to promote the economy and town centre vitality.		
What is the desired outcome/s of this project? A better strategy for managing/ signing/ charging short and long stay parking, to support town centre vitality			
Who will be responsible for managing this project? Bradford on Avon Town Council			
3. Funding			
What will be the total cost of the project?	£ 2,000		
How much funding are you applying for?	£ 1,000 towards capital outputs		
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received
	Bradford on Avon Town Council		1,000
Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)	Bradford on Avon Town Council		
4. Declaration – I confirm that...			
<input type="checkbox"/> The information on this form is correct and that any grant received will be spent on the activities specified <input type="checkbox"/> Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application			
Name: Councillor Jim Lynch Position in organisation:			Date: 16/01/18
Please return your completed application to the appropriate Area Board Locality Team (see section 3)			

Area Board Projects and Councillor Led Initiatives Application Form 2017/2018

To be completed by the Wiltshire Councillor leading on the project

Please ensure that you have read the Funding Criteria before completing this form

PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1. Contact Details	
Area Board Name	Bradford on Avon
Your Name	Jim Lynch
Contact number	07501 719197
e-mail	jim.lynch@wiltshire.gov.uk
2. The project	
Project Title/Name	Coach Friendly Bradford on Avon - signage
Please tell us about the project /activity you want to organise/deliver and why? <i>Important: This section is limited to 900 characters only (inclusive of spaces).</i>	<p>Bradford on Avon Town Council has recognised the untapped potential of coach tourism to boost the local economy. Research shows that coach visitors will spend an average of £ 10 each on refreshments and in local shops while on short visits.</p> <p>An application has been made to the Confederation of Passenger Transport for a package of improvements to secure “coach friendly status” for the town which includes drop-off points, coach parking, information, driver facilities, disabled facilities, meet and greet hospitality service and blue badge tour guides.</p> <p>A recent survey has shown some coach signage to be damaged or inadequate. A new scheme of coach signage has been drawn up by traffic engineers from Wiltshire Council to guide coaches entering the town from all directions (proposals attached).</p> <p>The Town Council Highways and Transport Committee has committed to fund 50% costs (£ 1,275) for these signs and has invited the Area Board to match this sum.</p>
Where is this project taking place?	Bradford on Avon
When will the project take place?	Spring 2018
What evidence is there that this project/activity needs to take place/be funded by the area board?	There is anecdotal evidence from the travel industry and coach operators that Bradford on Avon is currently not on their radar, due to the lack of coach friendly facilities.

How will the local community benefit?	A flourishing coach tourism industry will bring visitors and spending on goods and services, helping to sustain the local economy and bringing vitality to the town.		
Does this project link to a current Community Issue? (if so, please give reference number as well as a brief description)	The issue is that the current lack of clear coach signage and related facilities is holding back the potential for coach tourism in the town.		
Does this project link to the Community Plan or local priorities? (if so, please provide details)	The project will support the local economy and the vitality of the town centre.		
What is the desired outcome/s of this project? Better coach friendly signage leading to a boost in coach tours, visitors and spending in the town			
Who will be responsible for managing this project? Bradford on Avon Town Council			
3. Funding			
What will be the total cost of the project?	£ 2,550		
How much funding are you applying for?	£ 1,275		
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received
	Bradford on Avon Town Council		£ 1,275
Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)	s		
4. Declaration – I confirm that...			
<input type="checkbox"/> The information on this form is correct and that any grant received will be spent on the activities specified <input type="checkbox"/> Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application			
Name: Jim Lynch		Date: 16/01/18	
Position in organisation: Wiltshire Councillor			
Please return your completed application to the appropriate Area Board Locality Team (see section 3)			



Reference no
Log no
For office use

Formatted: Space Before: 0.25 pt, Line spacing: Exactly 9 pt

Area Board Projects and Councillor Led Initiatives Application Form 2016/2017

To be completed by the Wiltshire Councillor leading on the project

Please ensure that you have read the Funding Criteria before completing this form

PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1. Contact Details

Area Board Name	Bradford on Avon		
Your Name	Trevor Carbin		
Contact number	07757 506470	e-mail	trevor.carbin@wiltshire.gov.uk

2. The project

Project Title/Name	Purchase of additional Staverton Reed Beds Environmental Enhancement Phase		
Please tell us about the project /activity you want to organise/deliver and why? <i>Important: This section is limited to 900 characters only (inclusive of spaces).</i>	<p>Several years ago the Area Board supported the purchase of a modest supply of litter picking equipment - pickers, gloves, hi-viz vests, bags – and this kit has been used to support annual community litter picks in Staverton, Monkton Farleigh, Wingfield and across the town of Bradford on Avon.</p> <p>Wiltshire Council has been supporting Keep Britain Tidy in national initiatives “Clean for the Queen” and the “Great British Spring Clean” and is currently promoting #cleanupWilts which aims through support from local businesses and community groups to educate the population of Wiltshire on the effects of litter and how this can have a negative impact on our environment as well as our health and economy. The Town Council is hoping to achieve a gold award in the South West in Bloom competition in 2018 and wants to encourage more community litter picks.</p> <p>The stock of litter picking equipment has dwindled as equipment has got broken and not been replaced so it would be useful to have new stock that can be loaned out to community groups, schools and local councils, as required, at all times of year. This grant would fund 50 more sets of litter pickers, hi-viz jackets, gloves, bags etc. The reed beds on Staverton Waterside were laid out by the developers partly as flood</p>		
Where is this project taking place?	Staverton, Monkton Farleigh, Bradford on Avon -and across the whole community area		
When will the project take place?	MarchSpring/summer 2018 and ongoing 7		
What evidence is there that this project/activity needs to take place/be funded by the area board?	The Area Board is the one organisation which spans the town and villages. Would be of value to the community		

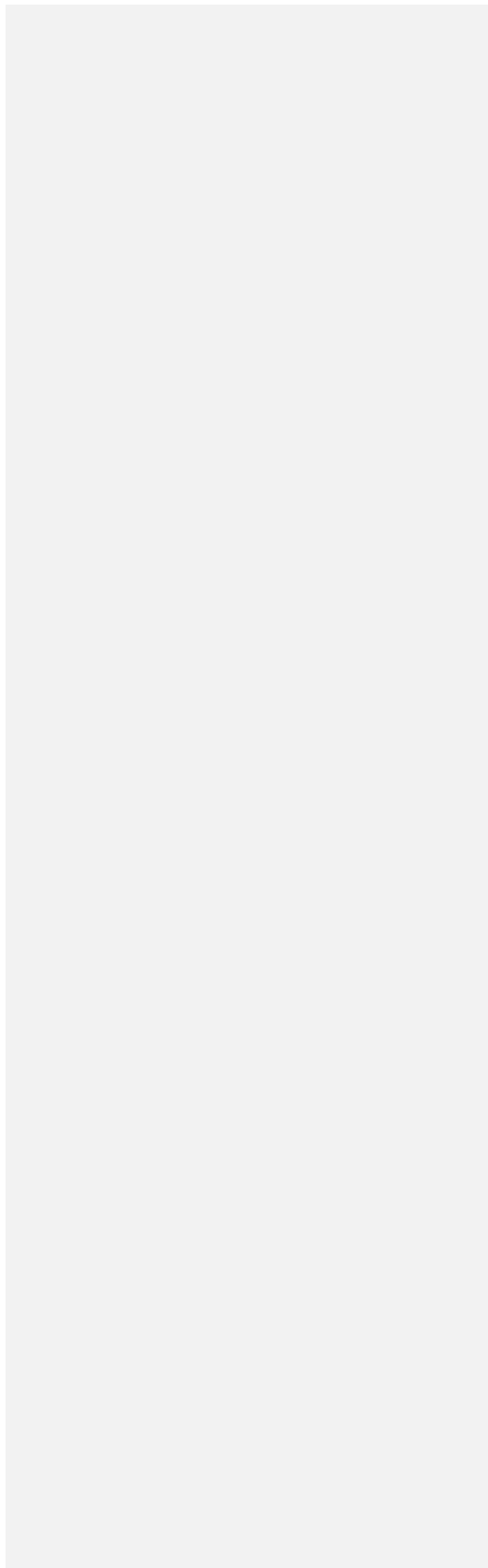
Formatted: Font: (Default) Times New Roman, 12 pt

Formatted: Font: (Default) Times New Roman, 12 pt

Formatted: Indent: Left: 0 cm

Formatted: Font: (Default) Times New Roman, 12 pt

How will the local community benefit?	The litter picking kit will be promoted as being available free of charge for use by the community. Having a central pool of equipment will negate the need for individual community groups, town and parishes councils, to all buy their own kit. Enhancement of untidy areas. Improved facilities for wildlife and vegetation. Reduction in flood risk.			Formatted Table
Does this project link to a current Community Issue? (if so, please give reference number as well as a brief description)	No			
Does this project link to the Community Plan or local priorities? (if so, please provide details)	This project supports efforts to support community engagement in the protection and care of the environment. No			
Is this project supported by the Local Youth Network or Community Area Transport Group? (if it relates to young people or highways and transport)	The Local Youth Network has previously supported community litter picking events by targeting Poulton Recreation Ground and the skate park where young people gather and debris is common.			
What is the desired outcome/s of this project?	The availability of a supply of litter picking equipment, will encourage regular litter picks and the involvement of communities in looking after their environment.			Formatted: Font: (Default) Times New Roman, 12 pt, Not Bold
Who will be responsible for managing this project?	The kit will be stored with the Town Council and its use by community groups, schools and local councils managed between the Community Engagement Manager and officers of the Town Council.			Formatted: Font: (Default) Times New Roman, 12 pt
3. Funding				
What will be the total cost of the project?	£1,000 (50 sets of pickers @ £ 10 each, hi-viz @ £ 5 each, gloves @ £ each plus bags etc) 500			Formatted: Font: Not Bold
How much funding are you applying for? Please note that only capital funding is available	£ 1,000			Formatted: Font: (Default) Times New Roman, 12 pt, Not Bold
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received	Formatted: Font: (Default) Times New Roman, 12 pt
		0		Formatted: Font: (Default) Times New Roman, 12 pt
				Formatted: Font: Not Bold
				Formatted: Font: Not Bold
Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)	Wiltshire Council Wildlife Trust Wiltshire Council, Bradford on Avon Area Board			Formatted: Font: (Default) Times New Roman, 12 pt
4. Declaration – I confirm that...				
<input type="checkbox"/> The information on this form is correct and that any grant received will be spent on the activities specified				
<input type="checkbox"/> Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application				
Name: Trevor Carbin	Date: 16/02/2017			
Position in organisation: Cllr	Please return your completed application to the appropriate Area Board Locality Team (see section 3)			





Reference no
Log no
For office use

Formatted: Space Before: 0.25 pt, Line spacing: Exactly 9 pt

Area Board Projects and Councillor Led Initiatives Application Form 2016/2017

To be completed by the Wiltshire Councillor leading on the project
Please ensure that you have read the Funding Criteria before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1. Contact Details

Area Board Name	Bradford on Avon		
Your Name	Trevor Carbin		
Contact number	07757 506470	e-mail	trevor.carbin@wiltshire.gov.uk

2. The project

Project Title/Name	Staverton Reed Beds Environmental Enhancement Phase 2		
Please tell us about the project /activity you want to organise/deliver and why? <i>Important: This section is limited to 900 characters only (inclusive of spaces).</i>	<p>The reed beds on Staverton Waterside were laid out by the developers partly as flood alleviation when the estate was constructed. More recently they've been neglected and are becoming an eyesore.</p> <p>One area was successfully improved by WWT in October 2017. The next task is to do something similar with the Marina Drive area.</p> <p>Using local volunteers and working with Wiltshire Wildlife Trust, the project is to do the initial heavy work so the areas can then be easily managed by the volunteers, so they become of value to wildlife and an asset to the area.</p> <p>Ongoing maintenance to be funded from local contributions including volunteer time.</p>		
Where is this project taking place?	Staverton		
When will the project take place?	Spring/summer 20187		
What evidence is there that this project/activity needs to take place/be funded by the area board?	Would be of value to the community		

Formatted: Font: (Default) Times New Roman, 12 pt
Formatted: Indent: Left: 0 cm

How will the local community benefit?	Enhancement of untidy areas. Improved facilities for wildlife and vegetation. Reduction in flood risk.	Formatted Table
Does this project link to a current Community Issue? (if so, please give reference number as well as a brief description)	No	
Does this project link to the Community Plan or local priorities? (if so, please provide details)	No	
Is this project supported by the Local Youth Network or Community Area Transport Group? (if it relates to young people or highways and transport)	n/a	
What is the desired outcome/s of this project?	Enhanced community facilities which can then be easily maintained by volunteers	
Who will be responsible for managing this project?	Wiltshire Councillor in association with Wiltshire Wildlife Trust and Staverton Parish Council.	

3. Funding

What will be the total cost of the project?	£500		
How much funding are you applying for? Please note that only capital funding is available	£500		
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received
		0	
Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)	Wiltshire Council Wildlife Trust s		

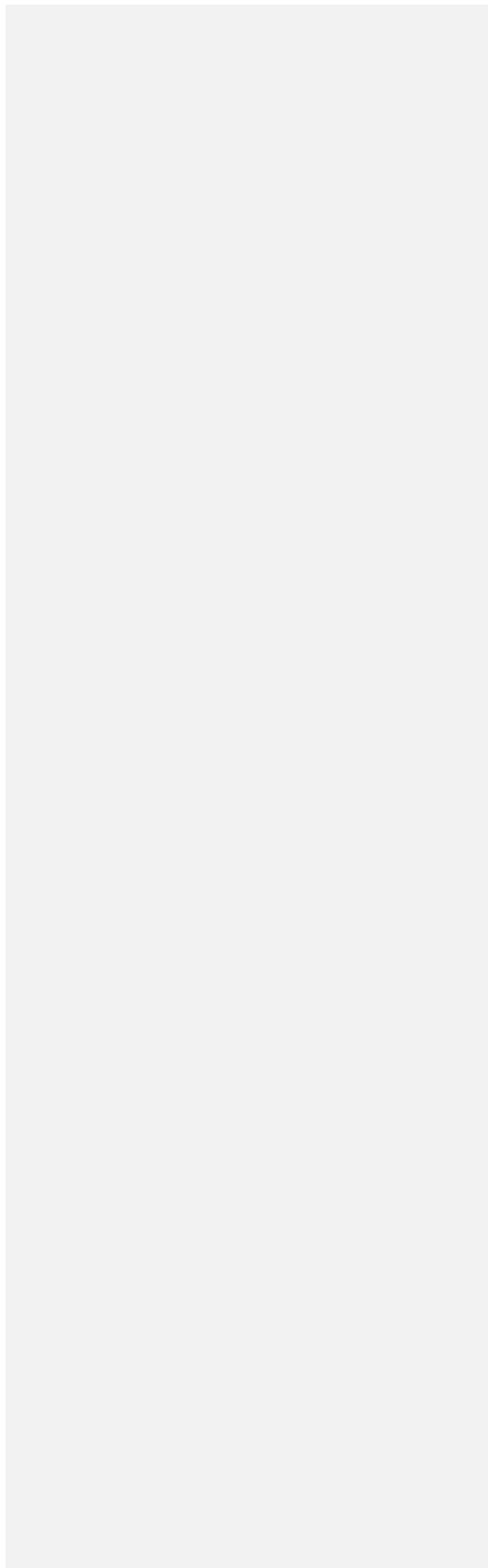
4. Declaration – I confirm that...

The information on this form is correct and that any grant received will be spent on the activities specified

Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application

Name: Trevor Carbin	Date: 07/10/2017
Position in organisation: Cllr	

Please return your completed application to the appropriate Area Board Locality Team (see section 3)



**BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP
(CATG)**

**NOTES OF THE BRADFORD ON AVON COMMUNITY AREA TRANSPORT
GROUP (CATG) MEETING HELD ON 13 NOVEMBER 2017 AT THE LACOCK
ROOM - COUNTY HALL, TROWBRIDGE BA14 8JN.**

6 Note Tracker

If you have any questions about the attached Note Tracker please contact:
Dave Thomas
direct line: 01225 713312
e-mail: dave.thomas@wiltshire.gov.uk

This page is intentionally left blank

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 13th November 2017			
1.	Attendees and apologies			
	Present:	Councillor Sarah Gibson, Councillor Johnny Kidney, Councillor Trevor Carbin, Dave Thomas, Andy Cadwallader, Peter Dunford, all Wiltshire Council; Mike Roberts, Bradford on Avon Town Council; Brian Marlow, Monkton Farleigh PC; Ruth Fulton, Limpley Stoke PC; John Barnes, Winsley PC; Trevor Bedeman, White Stripe; Chris Dale, Chris Wraight, Rod, all Whitehill residents; Peter Burke, Woolley Green resident		
	Apologies:	Councillor Jim Lynch		
2.	Notes of last meeting			
		The minutes of the previous meeting held were circulated.	Minutes Agreed.	
3.	Financial Position			
		See Finance sheet. Remaining budget standing at £10,871 Note: All projects will need to be funded 50% by parish and town councils for 2017/18.	Following decisions made at this meeting the remaining budget for 2017/18 stands at £ 6,990	

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

4.	Top 5 Priority Schemes			
a)	Winsley Road at Wine Street, Bradford on Avon	Detail design underway. Additional warning signs added to scheme Estimated cost £4026 with BoA Contribution of 50% of final figure.		DT
b)	4696 Winsley Bypass speeding concerns	Councillor Kidney to discuss speed limits with Cabinet Member for Highways – ongoing. Bus stop cage markings at bus stop by Rugby Club. Additional issue raised of passengers alighting onto grass verge discussed. Dane Rise footway – Works ordered. 100% funded by PC. Construction stopped due to unmapped gas supply pipe. Dane Rise-Hartley Farm junction – proposals and cost estimate with PC for consideration. Estimated cost £2,236	Hardstanding area could be provided in verge. Cost estimate is £860. PC to consider Wales & West due on site 23 rd Nov. Ringway to complete works afterwards Revised proposals to include Tynning Road to be drawn up.	JK
c)	4528 Winsley Hill. At Canal Bridge	Request for pedestrian route over bridge and measures to reduce vehicle speeds. Topographical survey now received.	Undertake preliminary design and cost estimate	DT
d)	4959 Whitehill, Bradford on Avon	Request for additional measures to prevent unauthorized access. Residents have put forward some ideas for consideration.	Site meeting to be arranged. Invite cdwraight@yahoo.co.uk	DT/ MR/ SG plus 2 residents

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

e)	Station approach – Bradford on Avon	Site meeting undertaken. Agreed that Topo survey is required. Quote is £1350 + VAT. Costs to be shared 50/50.	Agreed, topo survey to be ordered.	DT
5.	Other Priority schemes for delivery			
a)	Turleigh Hill / Belcombe (Not recorded on issues system)	Enhancement to the existing 30mph speed limit terminal point at the Belcombe end. Site visit undertaken. Preliminary design and cost estimate to be prepared.	Awaiting quote from specialist surfacing company.	DT
b)	Bradford on Avon, Poulton Drop kerbs and footway	Site meeting undertaken Design and cost estimate to be prepared	Agreed to use Revenue footway funds. Scheme passed to Atkins surfacing team for delivery.	DT
c)	South Wraxall village gates	Preliminary cost estimate provided. £2,303 for two gates.	Scheme approved for delivery subject to Parish Council confirmation of funding.	PC
d)	Staverton	Request from Trevor Carbin for 20mph roundels at Staverton Marina. £300 for two roundels	Request agreed. To be added to Ad hoc list.	DT
e)	Not recorded on issues system Monkton Farleigh	Request for children warning signs near Broadstones and Farleigh Rise.	Broadstones - Consideration to be given to moving existing warning sign. Farleigh Rise – Review of signs requested.	DT

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

6.	Other Requests / Issues			
a)	5034 Churches, Bradford on Avon	Request for speed bumps TC have written to the school, no response to date.	TC to request metrocounts	TC
b)	St Laurence Road, Bradford on Avon	Damage to roundabout by Town bus and refuse lorries Cost estimates for repair provided previously. WC have looked at the proposal but do not have the money to cover the cost, TC to discuss and advise.	On hold	
c)	5188 Avonfield Holt	Parking causing problems for emergency vehicles. Suggestion of Double yellow lines to be considered by the PC	On hold	
d)	White Hill Bollards	TC would like to use planters rather than bollards.	TC to provide details to AC.	MR
e)	Improved access from bus stop to Grove Leaze	Option to locate new request stop.	SG to speak to Simon White in Passenger Transport Team	SG
f)	5123, 5122, 5048 Leigh Road West	Request for a new footway. Footway not possible due to narrow verge. Alternative route through adjacent land identified. Old gate noted in hedge row.	Mike Roberts to investigate further	MR
g)	Staverton	Request from Trevor Carbin for site visit over concerns of speeding on New Terrace, Staverton	DT requested details of suggestions made by residents. PC to provide.	SPC

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

h)	5771 Elm Cross Vineyard	Request for lower speed limit. Not yet referred to Town Council	TC to request metrocount	MR
i)	5724 Avonpark	Request for bus shelters	Parish Council to discuss further with Avonpark	WPC
j)	Not recorded on issues system Monkton Farleigh	Problems with HGV's turning in Farleigh Rise. Document storage facility at Restore has the same post code	PC to contact business to discuss further.	MFPC
7.	Other items			
a)	Bradford on Avon 20mph speed limit	Works complete. Monitored after implementation by repeating the Metro Counts at the same points to be arranged.	Concern about repeater sign in Church Acre raised by local resident. Mike Roberts agreed to investigate further. New sign needed on Culver Road	DT/ MR
e)	Newtown / Mason's Lane junction, Bradford on Avon	Revised road markings to narrow junction bellmouth included in major maintenance resurfacing scheme.	Timeline now unknown due to conflicting Virgin Media works	MR
a)	Waiting Restrictions	Implementation substantially complete.	MR advised further requests are being received and are being logged ready for next review due in the next 3 years.	MR
b)	Freight Management	B3105	Results due end of November.	SD

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

8.	<p>Any Other Business:</p> <p>Woolley Green</p> <p>Pavements</p> <p>Railway Station car park</p>	<p>Cabinet Member report now approved.</p> <p>See 5b) above re. Poulton footway. Issues re. virtual pavements in Limpley Stoke</p> <p>Town council want to review parking layout to increase number of spaces.</p> <p>Other matters for future discussion Parking restrictions to Upper Church St BoA and repair of the adopted part of the lane beside the Saxon Church</p> <p>Parking restrictions on Southville Rd BoA as parking is preventing the bus circulating here.</p> <p>Signing of Baileys Barn (Canal and Rivers Trust) Car Park for long stay car and coach parking for visitors</p>	<p>Peter Burke thanked all for the proposed safety improvements and speed limit reduction.</p> <p>Agreed use of footway funds for Poulton in 2017/18. Consider any underspends at year end for Limpley Stoke</p> <p>Layout plan requested from Parking Services team</p>	
9.	<p>Date of Next Meeting: Monday 19 February 2018, County Hall at 4pm</p>			

BRADFORD ON AVON COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG
Bradford on Avon Community Area Transport Group

Highways Officer – David Thomas

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Bradford on Avon Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Bradford on Avon Area Board will have a remaining Highways funding balance of £

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

Bradford CATG

FINANCIAL SUMMARY

BUDGET 2017-18

£10,062.00 CATG ALLOCATION 2017-18

£10,093.85 2016-17 Underspend

Contributions

- 1098 Monkton Farleigh PC for 20mph speed limit (25%) (Invoice sent)
- 1548 Limpley Stoke PC for 20mph speed limit (50%) (invoice sent)
- 284 Holt PC for drop kerb (50%) (invoice sent)
- 2664 Winsley Dane Rise footway and drop kerbs (100% PC funded)
- 2625 Wiltshire Council funded Winsley bypass
- 748 Staverton PC for Marsh Road drop kerbs 50% (Invoice not yet sent)
- 825 Winsley PC for topo survey at Winsley Hill Canal Bridge
- 1390 Winsley Tynning Road bus stop improvements (100% PC funded)
- 2013 B on A TC for Winsley road / Wine street build out
- 675 Bradford on Avon Station approach topo survey
- 1151 Upper South Wraxall village gates
- 150 Staverton Marina carriageway roundels
- 1118 Winsley PC for Dane Rise Hartley Farm ladder markings
- 430 Winsley PC for rugby club hardstanding

total available

£36,874.85

2016-17 commitments

- Monkton Farleigh 20mph speed limit option 1
- Limpley Stoke 20mph speed limit

4390 Actual
3095 Actual

2017-18 schemes

- Holt The Elms drop kerbs
- Limpley Stoke contribution to handrail
- Winsley Dane Rise footway and drop kerbs (100% PC funded)
- Winsley bypass Ashley Lane and roundabout road markings & signs (NPIF funded)
- Bradford on Avon Newtown / Masons Lane Advisory HGV signs
- Staverton Drop kerbs Marsh Road
- Winsley Hill at Canal Bridge traffic calming measures
- Winsley Tynning Road bus stop improvements (100% PC funded)
- Bradford on Avon Winsley Road / Wine street build out
- Bradford on Avon Station approach topo survey
- South Wraxall village gates
- Belcombe - Enhancement to speed limit terminal
- Staverton Marina carriageway roundels
- Winsley Dane Rise Hartley Farm ladder markings
- Winsley rugby club hardstanding

567 Actual
500 Actual
2664 Estimate
2625 Actual
434 Actual
1495 Actual
1650 Topo survey
1390 Actual
4026 Estimate
1350 Estimate
2303 Estimate awaiting PC confirmation to proceed
0
300 Estimate
£2,236 Estimate awaiting PC confirmation to proceed
860 Estimate awaiting PC confirmation to proceed

Total 2017-18 **£29,885.00**

Remaining Budget 2017-18 **£6,989.85**

This page is intentionally left blank

Bradford On Avon Local Youth Network Management Group minutes

Date of meeting: Tuesday 9th January 2018

Venue: Youth and Community Centre, BOA

Time of Meeting: 17:00 – 18:00

Agenda items:

1. Attendees:
 - a. James Vaughton
 - b. Trevor Carbin
 - c. Cherry
 - d. 3 *Young People
 - e. Peter Dunford,
 - f. Dom Newton
 - g. Marsha Mars
2. Apologies: Bob Crouch
3. Marsha from Wiltshire Mighty Girls – voluntary group that organises after school clubs and activities, free workshop for teenagers with the focus of empowering and raising aspirations of young women in the community, the organisation would like to extend the engagement with the teenagers and reach out to more young people.
4. Budget update – There is £10,213.20 remaining in the youth budget
5. Priorities of the BOA community area including the JSA – town council have a youth strategy that the LYNMG are in agreement with it.
6. Youth grants –
 - a. Holt youth club, all are in favour of recommending to the area board that the application should be fully awarded.
7. How the funding available can be utilised efficiently and most effectively
 - a. If there is any remaining funding left in the youth budget, the LYNMG are recommending that the Area Board procure the Town Council to provide further enhanced youth provision for the Bradford ON Avon community Area.

Report to Bradford on Avon Area Board
Date of meeting Wednesday 24th January
Title of report Youth Grant Funding

Purpose of the Report:

To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
Holt Youth Club	£2000	Fully fund

1. Background

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

2. Main Considerations

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2015/2016 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- 2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

3. Environmental & Community Implications

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
ID 536 (hyper link)	Holt youth club	Activities, trips and ongoing costs	£2000
Project description To provide a weekly evening youth club session in the village hall. To encourage young people to engage in new activities, trips and sessions.			
Recommendation of the Local Youth Network Management Group That the application meets the grant criteria and is approved for the amount of £2000, subject to the grant terms and conditions.			

No unpublished documents have been relied upon in the preparation of this report

Report Author

Name, Emma Drage
Title: Local Youth Facilitator
Tel: 07775410523
Email: Emma.drage@wiltshire.gov.uk

Bradford on Avon Health and Wellbeing Group

Note of meeting held on 15 January 2018 at Bradford on Avon Library

Present:

Councillor Johnny Kidney (Chairman) - Portfolio Holder for Adult Social Care Transformation and member of Bradford on Avon Area Board

Councillor Jim Lynch - Chairman Bradford on Avon Area Board

Councillor Jennie Parker – Bradford on Avon Town Council and Chairman Dementia Action Alliance

Ruth Randall – Bradford on Avon and Melksham Health Partnership

Kate Bartlett - Living Well Project Worker, Age UK Wiltshire

Michael Darlow - Bradford on Avon Seniors Forum/ Healthwatch Wiltshire/ RUH Patients Participation Forum

Karen Wade – Adult Care Commissioning, Wiltshire Council

Jo Harris - Community Library Manager, Wiltshire Council

Kate Smith - Health Trainer, Wiltshire Council

Peter Dunford, Community Engagement Manager, Wiltshire Council

1. Apologies:

Amanda Brookes, Bradford on Avon and Melksham Health Partnership

Dave Payne, Health Trainer

2. Feedback from Mental Health Awareness Workshop

Karen Spence from the Public Health team at Wiltshire Council ran a mental health workshop on 14 November at the United Reformed Church Hall, which was well attended and well received. The group wanted to build on this entry-level introduction to mental health issues with an event focused on the needs of young people, possibly as part of a youth focused area board meeting in May 2018. There was interest shown in inter-generational approaches, as evidenced recently in the Westwood Oral History project run through the Westwood with Iford Primary School radio station; a film on rural social isolation being planned by local charity Fresh Start Films; and talks and reading support delivered in schools by Age UK volunteers.

ACTION: Scope out an event for young people for discussion next time.

3. Role of Health Trainer

Kate Smith explained the preventative advice provided to adults in confidential 6 x 1 hour sessions. Advice on lifestyle choices covers areas such as healthy eating, exercise programmes, smoking cessation and stress avoidance. Sessions are delivered on Wednesday afternoons out of Bradford on Avon library. Greater awareness of the service is being sought through local promotion via the Town Council, at the Leg Club, the Hub etc. The Get Wiltshire Walking sessions leaving from the Weaving Shed on Wednesdays but need more volunteers to run them.

ACTION: All to help promote the service. Contact Richard Craft at Walkers are Welcome regarding local walks.

4. Proposal for Wellbeing Wednesdays at the Library

Jo Harris outlined the idea to build on the weekly presence of the Health Trainers by offering an area for relaxation, games, puzzles and colouring books plus a range of free taster sessions for pilates, yoga, mindfulness, aromatherapy, dementia awareness and related information and advice from the Health Centre, Age UK, Alzheimers Support etc.

The group agreed that this would be a positive contribution to the promotion of health and wellbeing in the area.

ACTION: Recommendation to Bradford on Avon Area Board to support Wellbeing Wednesdays at the Library with grant support of £ 200 towards materials required

5. A Mens Shed for Bradford on Avon?

Peter Dunford explained the concept of a Mens Shed in reducing social isolation for older men and providing the opportunity to use practical skills to make and sell products for charity and the community. These practical skills could be useful in the community, for instance in addressing unmet social needs picked up through the Living Well project. The shed movement has grown rapidly with 10 sheds now across Wiltshire including locally in Trowbridge, Westbury, Corsham, Chippenham and Melksham

<http://www.melkshamshed.com/> . The key is to find a suitable building where a workshop can be established. Discussions could usefully be had with related initiatives such as the Repair Café held at the Hub and the Tools for Self Reliance charity in Holt.

http://www.thisiswiltshire.co.uk/news/11731038.Unwanted_tools_to_Holt_can_be_new_beginning_in_Africa/

ACTION: Jim Lynch and Peter Dunford to investigate and report back

6. Seniors Forum update

Michael Darlow outlined the recent work of the Seniors Forum which has included falls prevention classes and the launch of Dementia Friendly BoA and good practice awards. Forthcoming events include first aid training and feedback on the Health Centre's new same-day-appointments process.

7. Dementia Friendly BoA update

Jenny Parker reported back from the recent Steering Group meeting where she was appointed the new Chair. Following the launch event on 27 November an action plan for next steps was agreed. This includes engagement with the business community and schools, the designation of a network of safe places, a focus on creating dementia friendly public venues, an ongoing programme of dementia awareness sessions, an annual awards event, dementia friendly signage around town, public toilets etc.

8. Any Other Business

The Health Centre is using a grant to equip its premises with dementia friendly (red) toilet seats, signs and an analogue clock.

The contract with Arriva for the non-emergency ambulance service may be coming to an end.

Kate Bartlett reported on the Living Well project. She is wanting to recruit volunteers to help address the unmet social needs she is encountering. Age UK has engaged 3 local volunteers and Kate is also now working out of the Hub one morning a week in an effort to build a wider volunteering base. A progress report will be presented by Age UK at the next meeting on the project which is completing its first year of operation. The funders – Area Board, Town Council, Health Partnership – will be asked to sign off year 2 funding as per the agreed contract.

9. Date of Next Meeting

Monday 5 March, BoA Library at 10.30am

Area Board Projects and Councillor Led Initiatives Application Form 2017/2018

To be completed by the Wiltshire Councillor leading on the project

Please ensure that you have read the Funding Criteria before completing this form

PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

1. Contact Details	
Area Board Name	Bradford on Avon
Your Name	Councillor Johnny Kidney
Contact number	07805 236480
e-mail	johnny.kidney@wiltshire.gov.uk
2. The project	
Project Title/Name	Wellbeing Wednesdays
Please tell us about the project /activity you want to organise/deliver and why? <i>Important: This section is limited to 900 characters only (inclusive of spaces).</i>	<p>The idea is to build on the weekly presence of the Health Trainers on a Wednesday by offering an area in the library for relaxation, games, puzzles and colouring books plus a range of free taster sessions for pilates, yoga, mindfulness, aromatherapy, dementia awareness and related information and advice from the Health Centre, Age UK, Alzheimers Support and other organisations.</p> <p>The money would pay for adult colouring books and colouring pencils, a chess set, a draughts set, and a couple of other board games, and some craft materials for the knitting/crochet/other craft sessions. If we had enough money we could also offer refreshments to our customers taking part in these activities.</p> <p>We would appreciate some help with set-up costs, after which it should have very minimal running costs which we should be able to cover ourselves.</p> <p>The Bradford on Avon Health and Wellbeing Group recommends approval of this project funding.</p>
Where is this project taking place?	Bradford on Avon Library
When will the project take place?	From January 2018
What evidence is there that this project/activity needs to take place/be funded by the area board?	The Bradford on Avon Seniors Forum report a general lack of awareness of health and wellbeing services available in the area. This project is backed by key agencies – Wiltshire Council, NHS, Alzheimers Support – as part of efforts to work more closely together.

How will the local community benefit?	This initiative will bring together, under one roof, information and services for a range of health and wellbeing initiatives. Taster sessions will introduce the public to a range of activities and services that they may find useful.		
Does this project link to a current Community Issue? (if so, please give reference number as well as a brief description)	No		
Does this project link to the Community Plan or local priorities? (if so, please provide details)	Supporting objectives to improve community health and wellbeing.		
What is the desired outcome/s of this project?	Increased awareness of health and wellbeing services; generating greater footfall in the library		
Who will be responsible for managing this project?	Jo Harris, Community Library Manager, Wiltshire Council		
3. Funding			
What will be the total cost of the project?	£ 200		
How much funding are you applying for?	£ 200		
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received
Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)	Wiltshire Council, Libraries		
4. Declaration – I confirm that...			
<input type="checkbox"/> The information on this form is correct and that any grant received will be spent on the activities specified			
<input type="checkbox"/> Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application			
Name: Councillor Johnny Kidney			Date: 16/01/18
Position in organisation: Wiltshire Councillor			
Please return your completed application to the appropriate Area Board Locality Team (see section 3)			